



## Durham Catholic District School Board

**MINUTES** of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at Catholic Education Centre, North & South Boardroom, 650 Rossland Road West, Oshawa, on **Thursday, March 10, 2016**.

### **Committee Members**

Trevor Aitcheson  
Karolina Baker  
Kim Beatty  
Melissa Bevan  
Tom Brennan  
Tricia Chapman - Trustee  
Richard Damianopoulos  
Linda Dodson Trchala -  
Chair  
Susie Lee-Fernandes  
Rose LoPresti  
Josephine-Dora Spitale  
Chris Szent-Ivany  
Paulette Palumbo

### **Regrets**

Bibi Ali  
Jon Clancy  
Theresa Corless  
Christina Dodds  
Kim Kehoe  
Joni MacLean  
Melanie O'Neil  
Sandy Freake  
Dominic Pullano  
Rodney Romain  
Amanda Roffey

### **Staff Present**

Rosemary Leclair  
Liz Beckstead  
Ronald Rodriguez

## **CALL TO ORDER**

### **Item a.1**      **Opening Prayer**

Chair Dodson Trchala offered the opening prayer.

### **Item a.2**      **Welcome and Courtesies**

Chair Dodson Trchala called the meeting to order at 7:15 p.m. and welcomed all committee members to the March 10, 2016 meeting.

## **APPROVAL OF AGENDA**

### **Additions to the Printed Agenda**

Rose LoPresti asked that the following item be added to the printed agenda:

1. Item D.3      Nominations Subcommittee

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## **ACTIONS TO BE TAKEN**

### **Item b.1      APPROVAL OF AGENDA**

#### **Motion No. DCPIC2016-03-10-01      Approval of Agenda**

Moved by M. Bevan seconded by R. LoPresti

“THAT the Durham Catholic Parent Involvement Committee approve the March 10, 2016 Durham Catholic Parent Involvement Committee Meeting Agenda.”

Carried

## **ANNOUNCEMENTS**

The next Durham Catholic Parent Involvement Committee meeting will be held Thursday, April 7, 2016.

## **ACTIONS TO BE TAKEN**

### **Item d.1      Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of February 4, 2016**

#### **Motion No. DCPIC2016-03-10-02      Approval of Minutes**

Moved by R. LoPresti seconded by K. Beatty

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the February 4, 2016 Durham Catholic Parent Involvement Committee Meeting.”

Carried

### **Item d.2      Approval of Email Migration to Office 365**

#### **Motion No. DCPIC2016-03-10-03      Approval of Email Migration to Office 365**

Ronald Rodriguez, Chief Information Officer gave an overview of the new email platform and its expanded functionality. All DCPIC email addresses will be migrated during March Break.

Moved by R. LoPresti seconded by R. Damianopoulos

“THAT the Durham Catholic Parent Involvement Committee approve the Email Migration to Office 365.”

Carried

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## **ACTIONS TO BE TAKEN CONT'D**

### **Item d.3**      **Nominations Sub-committee**

Chair Dodson Trchala asked for volunteers to be part of the Nominations Sub-Committee, as noted in the by-laws committee must be established by April 1<sup>st</sup>. M. Bevan and J. Spitale came forward to be on the committee.

## **PRESENTATION**

### **DCPIC Member Orientation**

Chair Dodson Trchala and R. LoPresti presented a brief orientation for new members to the DCPIC committee. The presentation included a summary of the history of DCPIC, mandate of PIC, subcommittees, school council and parent outreach strategies, communication methods, parent member responsibilities, annual events, and focus on building skills and knowledge.

## **REPORTS/INFORMATION/DISCUSSION ITEMS**

### **Item f.1.1**      **Chair's Report**

Chair Dodson Trchala spoke to her report (as attached). This month the committee will be hosting one of its two PRO Grant events, A Parent's Guide to Learning in the Classroom – Numeracy (March 31, 2016). Dr. Lynda Coglán will be presenting. Registration is now open and flyers are being printed and distributed. Amanda Roffey, Communications Officer met with the Communications sub-committee and reviewed the website. Email migration to new DCPIC email addresses starting next week. Chair Dodson Trchala will attend OAPCE's next quarterly meeting on April 1-2, 2016. OAPCE Conference being held May 6-7, 2016.

### **Item f.1.2**      **Trustee's Report**

Trustee Chapman reported that staff presented at the public meeting for the Pupil Accommodation Review for the Township of Scugog. Meeting was held at Good Shepherd Catholic School on March 9, 2016. Trustee Chapman gave a brief update on the Special Education and Communications presentations that took place at the Finance meeting on February 22, 2016. Student Trustees have organized two Financial Literacy presentations to date. The Canadian Bankers Association made a presentation. The Sharing of Excellence – Parenting Resilient Children session took place on February 25, 2016 and was well received. Trustees look forward to attending the Distinguished Catholic Volunteer Awards on April 12, 2016. St. Matthew's 25<sup>th</sup> anniversary date is April 21, 2016. Formal input for Budget Consultation is due on or before April 11, 2016.

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## **REPORTS/INFORMATION/DISCUSSION ITEMS CONT'D**

### **Item f.1.3 Resource Report**

R. Leclair, Resource to the DCPIC provided the committee with a summary of initiatives that have taken place in the Board, and upcoming events that support community engagement. The system continues to focus on the development of the spiritual theme of "Opening Doors of Mercy" and relate this to all faith formation activities. Student Trustees and Chaplains are developing a video that highlights how we are "Opening the Doors of Mercy" in our schools. These video clips will be included in a province wide video to be shown during Catholic Education Week Secondary School Masses. Bullying Prevention and Intervention Week activities and the "Kindness is My Superpower" campaign were highly successful along with Black History Month Celebrations across the system. Early Years partners were invited to a Principals meeting to strengthen our Welcome to Kindergarten programs and promote the seamless transition for students beginning in JK. Our Board co-hosted the Ordinandi Luncheon for secondary school students, on March 1, 2016, a celebration of vocations in the Archdiocese of Toronto. Looking ahead, the Durham Catholic Children's Foundation Dinner takes place Friday, May 6, 2016. A Community Run for Hope is organized for May 1, 2016, families are welcome. A TEDx event for all secondary students and grades 7 and 8 students across the system will take place April 29, 2016. Members were encouraged to consider nominations to the Board Award of Merit and submissions to the Budget Consultation process.

### **Item f.1.4 PRO Grant Sub-Committee Report**

Deferred.

### **Item f.1.5 Communications Sub-Committee Report**

K. Baker provided the committee with a report. The Spring Newsletter is being prepared and sub-committees were reminded to make submissions. Members were encouraged to promote the Facebook page. The DCPIC website refresh to the new accessible Board platform is underway.

### **Item f.1.6 School Council Outreach Sub-Committee Report**

M. Bevan, through the committee, is working to update the Resource Binder, with more information under the PRO Grant and Roles and Responsibilities sections. Copies to be distributed before the end of the year at a Principals' Meeting.

### **Item f.1.7 Faith Formation Sub-Committee Report**

R. LoPresti said plans for the Distinguished Catholic Volunteer Award reception, which takes place Tuesday, April 12, 2016, are underway.

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**Item f.1.8 Policy Sub-Committee Report**

R. Damianopoulos met with the sub-committee last week to review policies out for review on the Board website. They are developing a template for policy committee members to use to assist in the review process. By-laws need to be reviewed and approved by end of this year. These will be brought forward before June.

**Item f.1.9 Budget Sub-Committee Report**

R. LoPresti said an email has been sent to all Chairs regarding the Board Budget Consultation Process. The DCPIC will submit their input, via the Stakeholder Input Form found on the Board's website under Our Board, Community, Consultation, Budget, and submit on or before the deadline of April 11, 2016.

**ADJOURNMENT**

The DCPIC meeting adjourned at 8:35 p.m. A closing prayer was offered.

**Motion No. DCPIC2016-03-10-04 Adjournment**

Moved by R. LoPresti, seconded by T. Brennan

“THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, March 10, 2016, adjourn.”

Carried

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Linda Dodson Trchala  
Chair, Durham Catholic Parent  
Involvement Committee

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Rosemary Leclair  
Superintendent of Education