



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at Catholic Education Centre, North & South Boardroom, 650 Rossland Road West, Oshawa, on **Thursday, September 8, 2016.**

Committee Members

Trevor Aitchison
Karolina Baker
Kim Beatty (teleconference)
Melissa Bevan
Tricia Chapman - Trustee
Linda Dodson Trchala – Chair
Erin Groat
Rose LoPresti
Ken Lyons
Melanie O’Neil
Dominic Pullano
Amanda Roffey
Josephine-Dora Spitale
Chris Szent-Ivany

Regrets

Bibi Ali
Tom Brennan
Jon Clancy, Vice-Chair
Richard Damianopoulos
Theresa Corless – Chair
of the Board
Christina Dodds
Sandy Freake
Kim Kehoe
Susie Lee-Fernandes
Joni MacLean
Rodney Romain

Staff Present

Rosemary Leclair
Cynthia Mackey

CALL TO ORDER

Item a.1

OPENING PRAYER

Deacon D. Pullano offered the opening prayer.

Item a.2

WELCOME AND COURTESIES

L. Dodson Trchala called the meeting to order at 7:18 p.m. and welcomed all committee members to the September 8, 2016 meeting.

APPROVAL OF AGENDA

Item b.1 **APPROVAL OF AGENDA**

Motion No. DCPIC2016-09-08-01 **Approval of Agenda**

Moved by K. Lyons, seconded by J. Spitale

“THAT the Durham Catholic Parent Involvement Committee approve the September 8, 2016 Durham Catholic Parent Involvement Committee Meeting Agenda.”

Carried

ANNOUNCEMENTS

Item c.1 The next Durham Catholic Parent Involvement Committee meeting will be held Thursday, October 6, 2016.

Item c.2 Committee member Christina Dodds has resigned for personal reasons. A vacancy will be open for the October elections.

ACTIONS TO BE TAKEN

Item d.1 **APPROVAL AND SIGNING OF THE MINUTES OF THE OPEN SESSION OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING OF June 9, 2016**

Motion No. DCPIC2016-09-08-02 **Approval of Minutes**

Moved by E. Groat, seconded by K. Baker

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the June 9, 2016 Durham Catholic Parent Involvement Committee Meeting.”

Carried

Item d.2 **SELECTION AND APPROVAL OF SCHOOL REPRESENTATION - DCPIC MEMBERS**

Deferred.

PRESENTATION

Strategic Planning Session Report

Chair Dodson Trchala
Secretary/Treasurer R. Lo Presti

Chair Dodson Trchala and Secretary/Treasurer Lo Presti provided the committee with highlights of the Strategic Planning meeting held Thursday, August 25, 2016. A written summary report is being prepared and will be shared at our next meeting.

REPORTS/INFORMATION/DISCUSSION ITEMS

Item f.1.1 CHAIR REPORT

Chair Dodson Trchala submitted her report as attached and welcomed everyone back to school and to the DCPIC. Chair Dodson Trchala announced the dates for upcoming events including the Annual Commissioning Mass on October 26th.

Item f.1.2 TRUSTEE REPORT

Trustee Chapman offered a warm welcome back to committee members, and expressed that she was looking forward to a productive year for the DCPIC. She deferred to Superintendent Leclair for an update from the Board.

Item f.1.3 RESOURCE REPORT

Superintendent Leclair acknowledged the excitement that a new school year brings to students, families, staff and committee members. She highlighted a number of initiatives that will support community engagement, student achievement and well-being including: the upcoming Year of Community, under the Board's three-year plan for New Evangelization; Ontario's Renewed Mathematics Strategy; and the launch of new school websites, each to include subscription features for community members to be able to receive regular updates and news from the schools.

Item f.1.4 PRO GRANT SUB-COMMITTEE REPORT

K. Baker shared that 32 out of 38 elementary schools in our Board submitted and successfully received 2016/17 PRO grants. 4 out of 7 high schools in our Board submitted and successfully received 2016/17 PRO grants. She expressed thanks to DCPIC members for encouraging Parent Councils to apply for this Ontario Ministry of Education grant. Our families will all benefit from the wide range of ideas submitted. A sample of the ideas submitted: Math Games, First Nations Storytelling, French Culture, Family Literacy, Family Arts Night and STEM nights.

DCPIC was awarded a regional grant in the amount of \$12,500 for the 2016/17 year. Planning has already commenced.

Item f.1.5 COMMUNICATIONS SUB-COMMITTEE REPORT

Based on feedback from the year-end survey, the sub-committee would like to recommend creating a Welcome Back Newsletter which will provide information about DCPIC:

- Who we are;
- What we offer;
- When we meet.

The newsletter will highlight all of the planned activities and events for the year and provide any required updates from the DCPIC sub-committees.

Item f.1.6 SCHOOL COUNCIL OUTREACH SUB-COMMITTEE REPORT

Deferred.

Item f.1.7 FAITH FORMATION SUB-COMMITTEE REPORT

R. Lo Presti shared that the last event was the Advent Craft Night. Other options will be examined based on the busy nature of the calendar prior to Christmas. Input from DCPIC, as a whole, will be canvassed to generate ideas to facilitate faith formation in the upcoming year.

Item f.1.8 POLICY SUB-COMMITTEE REPORT

Chair Dodson Trchala shared the new DCPIC Bylaw document and asked members to review the contents.

Item f.1.9 BUDGET SUB-COMMITTEE REPORT

R. Lo Presti shared details about the final budget for 2015-2016 as discussed at the planning meeting in August. A final accounting will be provided in the October report, reflecting a final reconciliation of all outstanding receipts, etc.

A discussion took place during which the idea of Math Cafés for parents was discussed as one of the potential initiatives for which resources might be purchased to support families and contribute to the system math strategy.

ADJOURNMENT

The DCPIC meeting adjourned at 8:13 p.m. Deacon D. Pullano offered the closing prayer.

Motion No. DCPIC2016-09-08-03

Adjournment

Moved by R. Lo Presti, seconded by T. Aitcheson

“THAT the Durham Catholic Parent Involvement Committee meeting of
Thursday, September 8, 2016, adjourn.”

Carried

Linda Dodson Trchala
Chair, Durham Catholic Parent
Involvement Committee

Rosemary Leclair
Superintendent of Education

DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE
CHAIR'S REPORT

TO: DCPIC, BOARD OF TRUSTEES, SCHOOL CHAIRS, STAFF AND PARENTS
FROM: LINDA DODSON TRCHALA
SUBJECT: SEPTEMBER 2016 REPORT
DATE: September 8, 2016

I would like to welcome everyone back to school and the DCPIC!

The DCPIC is looking forward to this school year so we can engage more parents/guardians in their children's education and school. On August 25, 2016, we spent part of the day reflecting on this past year's achievements and planning for the year ahead. Our strategic planning report will be made available shortly on our website.

We would like to welcome to the DCPIC, Cynthia Mackey. She is the secretary to Superintendent Rosemary Leclair. We, at the DCPIC, are looking forward to working with Cynthia Mackey.

Here is the update for this month:

September Report

- Commissioning Mass
 - a) Plans are underway to host this annual event with school council chairs and principals.
 - b) The date will be on Wednesday, October 26 in the morning.
 - c) The whole DCPIC committee will assist with the help of a lead.

- Orientation/Bootcamp
 - d) Plans are underway to either host this event with school council members.
 - e) The date will be confirmed once we decide if it will be held the same day of the Commissioning Mass.
 - f) The whole DCPIC committee will assist with the help of a lead.

- Subcommittees
 - a) Communications
 - b) Budget
 - c) Policy
 - d) We are able to invite other parents or community members to join our subcommittees.

- Planning Committees (Entire DCPIC – with a Lead)
 - a) School Council & Parent Outreach
 - b) Faith Formation
 - c) PRO Grant

- Elections
 - a) Election date is on October 6. It will take place during our regular DCPIC meeting.
 - b) Advertisements for the 8 vacancies are being posted this week. They will be shared with principals for school websites and distribution. They will be put on both websites, the Board and the DCPIC. As well, as parish bulletins.

- OAPCE (Ontario Association of Parents in Catholic Education)
 - a) OAPCE's next meeting will be in September 16 & 17.
 - b) The next OACPE conference will be hosted by Kingston Catholic.

- PRO Grant
 - a) We received \$12,500 from the Ministry of Education regarding our Engage Every Parent application.

- Conferences/Professional Development
 - a) October 27-29 – When Faith Meets Pedagogy
 - b) October 2016 – CPF Ontario
 - c) November 10 – Cardinal's Dinner
 - d) November 12 – People for Education
 - e) April 2016 – Ministry of Education PIC Symposium