



## Durham Catholic District School Board

**MINUTES** of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at Catholic Education Centre, North & South Boardroom, 650 Rossland Road West, Oshawa, on **Thursday, October 4, 2018.**

### **Committee Members**

Trustee Theresa Corless  
Melissa Bevan  
Tom Brennan  
Linda Dodson-Trchala  
Erin Groat  
Babajide Ogundare  
Caroline Ogundare  
Rose Lo Presti  
Amanda Roffey  
Chris Szent-Ivany  
Candice Belmontes  
Camilla Brown  
Nancy Henry  
Cynthia Scott  
Hannah Kent  
Adedoyin Adesemowo

### **Regrets**

Trevor Aitcheson  
Judy Bear  
Kamille Rambally  
Andrea Sullivan

### **Staff Present**

Rosemary Leclair  
Lori Jones

## **CALL TO ORDER**

### **Item a.1**

### **OPENING PRAYER**

Chair Linda Dodson Trchala opened with the Acknowledgement of Traditional Territory and Chris Szent-Ivany offered the Opening Prayer.

### **Item a.2**

### **WELCOME AND COURTESIES**

Chair Dodson-Trchala called the meeting to order at 7:45 p.m. and welcomed all committee members to the October 4, 2018 meeting.

## **APPROVAL OF AGENDA**

### **Item b.1**                    **APPROVAL OF AGENDA**

#### **Motion No. DCPIC2018-10-04-01**                    **Approval of Agenda**

Moved by M. Bevan, seconded by E. Groat

“THAT the Durham Catholic Parent Involvement Committee approve the October 4, 2018 Durham Catholic Parent Involvement Committee Meeting Agenda as printed.”

Carried

## **ANNOUNCEMENTS**

**Item c.1**                    The next Durham Catholic Parent Involvement Committee is scheduled for Thursday, November 8, 2018. Due to a scheduling conflict, a change of date to Wednesday, November 9, 2018 is proposed.

## **ACTIONS TO BE TAKEN**

### **Item d.1**                    **APPROVAL AND SIGNING OF THE MINUTES OF THE OPEN SESSION OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING OF September 13, 2018.**

#### **Motion No. DCPIC2018-10-04-02**                    **Approval of Minutes**

Moved by Cynthia Scott seconded by Candice Belmontes.

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the September 13, 2018 Durham Catholic Parent Involvement Committee Meeting.”

Carried.

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**Item d.2**                    **MOTION TO CHANGE NEXT MEETING DATE TO Wednesday,  
November 7<sup>th</sup>, 2018.**

**Motion No. DCPIC2018-10-04-03**                    **Approval of Meeting Date Change**

Moved by Nancy Henry seconded by Cynthia Scott.

“THAT the Durham Catholic Parent Involvement Committee approve the Meeting Change to Wednesday, November 7<sup>th</sup>, 2018.”

Carried.

**Item d.3**                    **ELECTION/SELECTION OF PARENT AND COMMUNITY  
REPRESENTATIVES**

Superintendent Leclair welcomed the following non-mandatory members to the committee: Principal Chris-Szent-Ivany, Vice-Principal Andrea Sullivan, Teaching Representative Lara Spiers, and Non-Teaching Representative Amanda Roffey.

Tom Brennan, Melanie O’Neill, and Heather White were congratulated on their appointment to the position of Community Member for a one-year term commencing October 2018 to October 2019. Superintendent Leclair reviewed the Duties of Community Members as outlined in Section 7.7 of the DCPIC By-Laws.

Superintendent Leclair reviewed that there were twelve vacancies for the position of Parent Member and conducted a call for nominations. Superintendent Leclair reviewed the Duties of Parent Members as outlined in Section 7.6 of the DCPIC By-Laws. Sixteen candidates confirmed their willingness to stand for election to the position of Parent Representative and were provided with the opportunity to address the committee. A secret ballot vote followed and the following candidates were successful to the position of Parent Representative: Madonna Augustus, Melissa Bevan, Camilla Brown, Kimberley Chisholm, Linda Dodson-Trchala, Andrea Gagliardi, Erin Groat, Angela Kielbowski, Rose Lo Presti, Christine Melick, Josie Mullin, and Mary Anne Obwaka.

Chair Linda Dodson-Trchala assumed the position of Past Chair.

Superintendent Leclair conducted a call for nominations and election process/secret ballot vote for each of the executive positions of Chair, Vice-Chair and Secretary. The following Parent Members were elected as Executive Members for a two-year term (October 2018 to October 2020):

Melissa Bevan was successful to the position of DCPIC Chair.  
Rose Lo Presti was successful to the position of DCPIC Vice-Chair.

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Erin Groat was successful as the DCPIC Secretary.

## **PRESENTATION**

### **Item e.1 Superintendent Leclair – Welcome and Overview of the Role of DCPIC.**

Superintendent Leclair provided an overview of the Mandate and Responsibilities of the Durham Catholic Parent Involvement Committee as outlined in Section 3.0 of the DCPIC By-Laws. Superintendent Leclair also reviewed various expectations of Parent Members including a commitment to regular attendance at meetings and participation on sub-committees. Superintendent Leclair indicated that according to the By-Laws the Chair would assign half the committee to a one-year term and half to a two-year term. Members were asked to indicate their preference following the meeting. Members would be advised of their terms by a follow-up email from the Chair.

## **REPORTS/INFORMATION/DISCUSSION ITEMS**

### **F.1 Standing Items**

#### **Item f.1.1 CHAIR'S REPORT**

Deferred

#### **Item f.1.2 TRUSTEE REPORT**

Trustee Corless welcomed the new DCPIC Committee members and thanked them for their service. She gave an update on plans for the Board's 50<sup>th</sup> Anniversary which are well underway and encouraged everyone to be part of the celebration.

#### **Item f.1.3 RESOURCE REPORT**

Deferred

#### **Item f.1.4 PRO GRANT SUB-COMMITTEE REPORT**

Deferred

#### **Item f.1.5 COMMUNICATIONS SUB-COMMITTEE REPORT**

Deferred

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**Item f.1.6**     **SCHOOL COUNCIL OUTREACH SUB-COMMITTEE REPORT**

Deferred

**Item f.1.7**     **FAITH FORMATION SUBCOMMITTEE REPORT**

Deferred

**Item f.1.8**     **POLICY SUBCOMMITTEE REPORT**

Cynthia Scott explained the mandate of the Policy Subcommittee and the process that has been established to provide input to policies and procedures currently under review by the Durham Catholic District School Board from a parent lens. The next Policy Meeting of the Board is scheduled for November 5, 2018. Interested committee members were encouraged to consider joining the policy sub-committee which is co-chaired by Cynthia Scott and Nancy Henry.

**Item f.1.9**     **BUDGET SUBCOMMITTEE REPORT**

Rose LoPresti provided a summary of the final reconciliation of funds at year-end and provided the committee with an opening balance in the amount of \$40,702.66.

**ADJOURNMENT**

The DCPIC meeting adjourned at 9:35 p.m. C. Szent-Ivany offered the closing prayer.

**Motion No. DCPIC2018-10-04-04**     **Adjournment**

Moved by Linda Dobson-Trchala seconded by Adedoyin Adesemowo.

“THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, October 4, 2018, adjourn.”

Carried

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Melissa Bevan  
Chair, Durham Catholic Parent  
Involvement Committee

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Rosemary Leclair  
Superintendent of Education

Recording Secretary: Lori Jones