



## **Durham Catholic District School Board**

**MINUTES** of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at Catholic Education Centre, North & South Boardroom, 650 Rossland Road West, Oshawa, on **Thursday, November 9, 2017.**

### **Committee Members**

Adedoyin Adesemowo  
Trevor Aitcheson  
Melissa Bevan  
Tom Brennan  
Camilla Brown  
Candice Belmontes-Deonarayan  
Tricia Chapman  
Linda Dodson-Trchala  
Erin Groat  
Natalie John  
Rose Lo Presti  
Melanie O'Neill  
John Rinella  
Amanda Roffey  
Cynthia Scott  
Josephine-Dora Spitale  
Andrea Sullivan

### **Regrets**

Bibi Ally  
Judy Bear  
Theresa Corless  
Nancy Henry  
Hannah Kent  
Ken Lyons  
Babajide Ogundare  
Caroline Ogundare  
Kamille Rambally  
Chris Szent-Ivany

### **Staff Present**

Rosemary Leclair  
Lori Jones

## **CALL TO ORDER**

### **Item a.1**

### **OPENING PRAYER**

Chair Linda Dodson-Trchala opened with the Acknowledgement of Traditional Territory and M. Bevan offered the Opening Prayer.

### **Item a.2**

### **WELCOME AND COURTESIES**

Chair Dodson-Trchala called the meeting to order at 7:13 p.m. and welcomed all committee members to the November 8, 2017 meeting.

## **APPROVAL OF AGENDA**

### **Item b.1**                    **APPROVAL OF AGENDA**

#### **Motion No. DCPIC2017-11-09-01**                    **Approval of Agenda**

Moved by M. Bevan, seconded by E. Groat

“THAT the Durham Catholic Parent Involvement Committee approve the November 9, 2017 Durham Catholic Parent Involvement Committee Meeting Agenda as printed.”

Carried

## **ANNOUNCEMENTS**

**Item c.1**                    The next Durham Catholic Parent Involvement Committee meeting will be held Thursday, December 7, 2017.

## **ACTIONS TO BE TAKEN**

### **Item d.1**                    **APPROVAL AND SIGNING OF THE MINUTES OF THE OPEN SESSION OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING OF October 5, 2017**

#### **Motion No. DCPIC2017-11-09-02**                    **Approval of Minutes**

Moved by T. Brennan seconded by M. Bevan

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the October 5, 2017 Durham Catholic Parent Involvement Committee Meeting.”

## **PRESENTATION**

### **Item e.1**                    **Commissioning Service & Personal Affirmation of DCPIC Members (R. Leclair)**

Superintendent Leclair reviewed the DCPIC Ethical Code of Conduct as listed in the DCPIC By-Laws, and all members present affirmed their commitment through an Affirmation of Faith and Commitment Ceremony.

### **Item e.2**                    **Overview of Roles and Responsibilities of DCPIC Members (L. Dodson-Trchala, R. LoPresti)**

Chair Dodson-Trchala and Vice-Chair LoPresti reviewed the Membership Roles and the Responsibilities of DCPIC committee members, as stated in the DCPIC By-Laws.

**Item e.3** Introduction to Technology Tools for DCPIC Members  
(A. Roffey/R. Leclair)

Superintendent Leclair confirmed that everyone received an email from Microsoft providing access to the DCPIC Sharepoint site. Amanda Roffey reviewed the tools available to the committee through this site, and discussed how these tools could be used to encourage collaboration and share information among committee members.

**REPORTS/INFORMATION/DISCUSSION ITEMS**

**F.1** **Standing Items**

**Item f.1.1** **CHAIR'S REPORT**

Chair Dodson-Trachala shared an update from the Ontario Association of Parents in Catholic Education Conference. She encouraged DCPIC Committee members to attend these types of conferences going forward, as they provide an excellent opportunity for provincial networking in support of parent engagement.

Chair Dodson-Trachala expressed that she was encouraged by the excellent response to the upcoming DCPIC events (Math Café & Advent Movie). Interest in these events are a positive sign for parent engagement in our Board.

**Item f.1.2** **TRUSTEE REPORT**

Trustee Rinella shared that he was pleased to see the DCDSB receive a number of special recognitions during the month of October, including the Mother Delphine Award for 11 consecutive years of 100% participation in ShareLife, and three Bravo Awards (a national recognition program for excellence in school board communications). He offered special thanks to Amanda Roffey and Jennifer Bastarache for their work in supporting effective communications.

Trustee Rinella noted that there has been a positive response to the Arts and Media Program at All Saints CSS. On-line applications to the AMP Program open November 27<sup>th</sup>.

Trustee Rinella congratulated the DCPIC for another successful Commissioning Mass and Orientation Session for Catholic School Councils, and for providing Principals and CSC Members with the tools they need for a successful year.

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**Item f.1.3**    **RESOURCE REPORT**

Superintendent Leclair shared a thank you note from Director O'Brien, congratulating the committee on an excellent Commissioning Mass and CSC Orientation Session.

She discussed providing an option for child minding at DCPIC Meetings for committee members, and asked committee members to contact her directly if this was a need.

Superintendent Leclair facilitated a round table discussion on School Board Governance Supports, utilizing the Discussion Guide provided by the Ministry of Education. Feedback from the committee was recorded to be submitted to the Leadership, Collaboration and Governance Branch of the Ministry of Education.

**Item f.1.4**    **PRO GRANT SUB-COMMITTEE REPORT**

Josepine-Dora Spitale provided an update on the PRO-Grant initiatives. Plans for the Math Café were well underway, and there has been a strong response from parents to participate in the Digital Story Telling Project. The videographer for the story-telling has begun meeting with families. All aspects of these projects are on track.

**Item f.1.5**    **COMMUNICATIONS SUB-COMMITTEE REPORT**

Candice Belmontes-Deonarayan gave update. The DCPIC Fall Newsletter went out November 2, and the Winter Newsletter will be prepared to send out on February 14<sup>th</sup>.

**Item f.1.6**    **SCHOOL COUNCIL OUTREACH SUB-COMMITTEE REPORT**

Deferred.

**Item f.1.7**    **FAITH FORMATION SUBCOMMITTEE REPORT**

Melanie O'Neill provided update on the Advent Family Movie at the Landmark Theatre in Whitby. This event is sold out. The DCPIC is partnering with the Refuge Centre who will be collecting donations at this event for homeless youth in our community. It promises to be an excellent faith formation outreach activity.

**Item f.1.8**    **POLICY SUBCOMMITTEE REPORT**

Deferred.

**Item f.1.9**    **BUDGET SUBCOMMITTEE REPORT**

Rose LoPresti provided an update on how the DCPIC budget is funded. She reviewed historical carry-overs and gave a general overview of projected expenses that the committee must plan for annually.

**ADJOURNMENT**

The DCPIC meeting adjourned at 9:39 p.m. K. Rambally offered the closing prayer.

**Motion No. DCPIC2017-11-09-03**      **Adjournment**

Moved T. Aitcheson. Seconded by M. Bevan.

“THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, November 9<sup>th</sup>, 2017, adjourn.”

Carried

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Linda Dodson-Trchala  
Chair, Durham Catholic Parent  
Involvement Committee

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Rosemary Leclair  
Superintendent of Education

Recording Secretary: Lori Jones