



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at the Catholic Education Centre on **Thursday, October 10, 2013.**

Committee Members

Trevor Aitcheson
Kim Beatty
Nancy Carpenter
Dyan Cato
Tricia Chapman
Sharmaine Doyle
Monique Forster
Roxanne Horwitz - Chair
Rose LoPresti
Liz Lyew
Joni MacLean
Jim McGrorey
Tina Newth
Connie Samson
Margaret Stack, Trustee
Chris Szent-Ivany
Karen Ulrich

Guests

Eileen Bright
Anita Colacicco
Paulette Palumbo

Staff Present

Gerry O'Reilly
Anne O'Brien
Bruce Gazley
Patti Ritchie

Regrets

Teresa Corless
Beth Hawkins
Susie Lee-Fernandes
Mary Ann Martin

CALL TO ORDER

Item a.1 **Opening Prayer**

Chair Horwitz offered the opening prayer.

Item a.2 **Welcome and Courtesies**

Chair Horwitz called the meeting to order at 7:14 pm. and welcomed the committee members to the October 10, 2013 meeting. Chair Horwitz introduced Director of Education - Anne O'Brien and welcomed Mrs. O'Brien to the DCPIC Meeting. Director O'Brien spoke about the Durham Catholic Parent Involvement Committee as being an integral part of children learning, Ms. O'Brien shared her goals and vision and how she believes that parents are essential to the rights of Education. Director O'Brien provided a brief outline of her career with committee members. In closing Director O'Brien advised DCPIC members that her door is always open for questions or concerns.

Chair Horwitz welcomed the following staff members who will attend DCPIC meetings: B. Gazley, ICT Department, Chris Szent-Ivany, Vice Principal – St. Joseph CS, Oshawa, Joni MacLean, Teacher – St. Paul CS and Karen Ulrich, Board Printer – OMAC.

Chair Horwitz also welcomed guests in the audience: Paulette Palumbo, Anita Colacicco and Eileen Bright.

Item a.2 **Welcome and Courtesies** – Cont'd.

Mr. J. McGrorey requested special intentions for his wife who is ill and the Chair of the All Saints parent council due to the death of their mother.

Chair Horwitz expressed her excitement about the 15 year Orientation Celebration happening on Wednesday October 30, 2013 at the DCDSB Conference Centre.

APPROVAL OF AGENDA

Item b.1 **Changes to the Printed Agenda**

Change to e.1 Presentation: from DCPIC Goals and Strategies for 2013/14 to
Parent Engagement in Ontario

Additions to the Printed Agenda

Addition of f.5 Parent Involvement Conferences
Addition of g.1.9 Parent Engagement – Sub Committee Report
Addition of g.1.10 Faith Formation – Sub Committee Report
Addition of g.1.11 Anniversary – Sub Committee Report
Addition of g.1.12 Budget - Sub Committee

Item b.2 **Approval of the Agenda**

Motion No. DCPIC1010-01 Approval of Agenda

Moved by J.McGrorey, seconded by M. Forster

“THAT the Durham Catholic Parent Involvement Committee approve the October 10, 2013 Durham Catholic Parent Involvement Committee Meeting Agenda, as amended.”

Carried

ANNOUNCEMENTS

Item c.1 **Next DCPIC Meeting**

The next DCPIC meeting will take place on November 7, 2013. Chair Horwitz advised that the OCT (Ontario College of Teachers) will provide a special presentation at the November 7, 2013 DCPIC meeting. A flyer will be provided to distribute to promote attendance at the next meeting.

ACTIONS TO BE TAKEN

Item d.1 **Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of September 12, 2013**

Motion No. DCPIC1010-02 Approval of Minutes

Moved by R. LoPresti, seconded by T. Aikcheson

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the September 12, 2013 Durham Catholic Parent Involvement Committee Meeting as submitted.”

Carried

Item d.2 **Elections**

Motion No. DCPIC1010-03 Elections

Moved by J. McGrorey, seconded by S. Doyle

“THAT the Durham Catholic Parent Involvement Committee approve the acclaimed elected position(s) of the following 6 members: N. Carpenter, T. Chapman, L. Lyew and the 6 newly elected positions of P. Palumbo, A. Colacicco and E. Bright.”

Carried

Item d.3 **Approval of Board Staff Appointments to the DCPIC**

Motion No. DCPIC1010-04 Approval of Board Staff Appointments

Moved by D. Cato, seconded by N. Carpenter

“THAT the Durham Catholic Parent Involvement Committee approve the appointed positions of Christopher Szent-Ivany, Susie Lee-Ferandes, Joni MacLean and Karen Ulrich.”

Carried

PRESENTATIONS

Item e.1 **Parent Engagement 2013-2014**

Motion No. DCPIC1010-05 Receive & File

Moved by M. Forster, seconded by T. Chapman

“THAT the Durham Catholic Parent Involvement Committee receive and file and Parent Engagement 2013-2014 presentation as presented.”

Carried

DISCUSSION ITEMS

Item f.1 **Orientation and Commissions Mass**

A discussion took place with respect to events of the upcoming Orientation and Commissioning Mass to be held on October 30th, 2013 at the DCDSB Conference Centre at 652 Rossland Road West from 8:30 am – 2:00 pm for School Council members and Principals.

Item f.2 **Budget Update**

Superintendent O'Reilly provided a brief overview of the DCPIC budget a brief questions and answer period followed.

Motion No. DCPIC1010-06 Receive & File

Moved by N. Carpenter, seconded by D. Cato

“THAT the Durham Catholic Parent Involvement Committee receive and file and quarterly DCPIC Budget Report as presented.”

Carried

Item f.3 **Marketing Materials**

Mr. McGrorey provided committee members with samples of marketing items for consideration for the Orientation & Commissioning Mass on October 30th, 2013 as well as for future DCPIC events in the coming year.

Item f.3 **Marketing Materials** – Cont'd.

The following motions were put forth as approval to purchase said items:

Motion No. DCPIC1010-07 Approve the Purchase

Moved by J. McGrorey, seconded by C. Samson

“THAT the Durham Catholic Parent Involvement Committee approve the purchase of White Canvas Bags, quantity of 2000, printing on 1 side – logo - 3 colours, as discussed.”

Carried

Motion No. DCPIC1010-08 Approve the Purchase

Moved by N. Carpenter, seconded by T. Aitcheson

“THAT the Durham Catholic Parent Involvement Committee approve the purchase of a quantity of 5000 highlighter/pen combo, as discussed.”

Carried

Motion No. DCPIC1010-09 Approve the Purchase

Moved by T. Newth, seconded by R. LoPresti

“THAT the Durham Catholic Parent Involvement Committee approve the purchase of Notebook/pen combo, quantity of 250 - spiral bound – coloured DCPIC logo, as discussed.”

Carried

Motion No. DCPIC1010-10 Approve the Purchase/Printing

Moved by R. LoPresti, seconded by D. Cato

“THAT the Durham Catholic Parent Involvement Committee approve the purchase of Note Pad, quantity of 500 25/pkg with coloured DCPIC logo to be provided by Board Printer, as discussed.”

Carried

Item f.3 **Marketing Materials** – Cont'd.

Motion No. DCPIC1010-11 Approve the Purchase

Moved by E. Bright, seconded by D. Cato

“THAT the Durham Catholic Parent Involvement Committee approve the purchase of Name Badges with Lanyards, quantity of 250, as discussed.”

Carried

Item f.4 **Advent Spiritual Team Retreat at Manresa**

Chair Horwitz provided the committee with information pertaining to the December 4th, 2013 workshop – Patrick Sullivan will be the guest speaker. Chair Horwitz will extend an invitation to DCDSB Trustees and the Director of Education to join the DCPIC at the Advent Spiritual Retreat.

Item f.5 **Conferences**

When Faith Meets Pedagogy Conference – October 24-26, 2013

Chair Horwitz spoke of the WFMP Conference to be held at October 24-26, 2013. Chair Horwitz indicated that there are three DCPIC members who will attend the conference – members of the DCPIC will receive the conference link via email as a follow up action.

People for Education Conference

Chair Horwitz provided committee members with information for the “People for Education” Conference to be held on November 2, 2013. Members of the DCPIC will receive the conference link via email as a follow up action.

Motion No. DCPIC1010-12 Receive & File

Moved by M. Forster, seconded by P. Palumbo

“THAT the Durham Catholic Parent Involvement Committee receive and file and information provided with respect to the “When Faith Meets Pedagogy” and the “People for Education” Conference as presented.”

Carried

REPORTS/INFORMATION ITEMS

STANDING ITEMS

Item g.1.1 Chair's Report

As Attached

Item g.1.2 Trustees Report

Trustee Margaret Stack expressed her thanks and appreciation to the DCPIC Executive and the Parent and Community Members for their continued support to promote Catholic Education in our school communities. Trustee Stack spoke briefly regarding the October 1, 2013 OCSTA Regional meeting. Trustee Stack in closing, reflected that it was her sincere honour and privilege to be part of the DCPIC and wished all DCPIC members continued success in 2013-2014.

Item g.1.3 Resource Report

Superintendent O'Reilly provided a list of DCPIC/Board Improvement Planning – "Moving from Good to Great in 2013-2014" options for future discussion.

Item g.1.4 Policies and Administrative Procedures for Feedback

Superintendent O'Reilly spoke briefly regarding new policies that will supersede existing policies. A brief question and answer period followed.

Item g.1.5 OAPCE Update

Chair Horwitz spoke of the campaign to abolish Catholic Education – Chair Horwitz urged all committee members to check out the OAPCE Conference Facebook link to show support.

Item g.1.6 Strategic Plan

Chair Horwitz spoke briefly with respect to the August Retreat – new members will receive an email providing the information that was shared/received at the August 27th Retreat.

MOTION TO EXTEND CURFEW (10:00 P.M.)

Motion No. DCPIC1010-13

Motion to Extend Curfew

Moved by J. McGrorey, seconded by R. LoPresti

"THAT the Durham Catholic District School Board extend the curfew in accordance with the Board General Working By-Laws for maximum time of one (1) hour."

Carried

STANDING ITEMS – Cont'd.

Item g.1.7 PRO Grant Subcommittee Report

Ms. Samson and Mr. McGrorey provided the DCPIC members with information regarding the DDSB attempting to facilitate a one day conference with two speakers in a two event forum. Funding is available for schools for Catholic Education during the first week of May.

Item g.1.8 Communications Subcommittee Report

A brief discussion was held around the planning for the October 30th Orientation & Commissioning Mass.

Item g.1.9 Parent Engagement – Subcommittee Report

Chair Horwitz requested that DCPIC encourage more parental involvement at DCPIC Board meetings. Chair requested that the encouragement come from the Director of Education, Principals and Vice Principals to the parent community.

Item g.1.10 Faith Formation – Subcommittee Report

Nil

Item g.1.11 Anniversary – Subcommittee Report

A brief discussion was held regarding resource centres at schools, what resources can be accessed and workshops that would benefit school communities.

Item g.1.12 Budget – Subcommittee Report

DCPIC members met to discuss the budget and reaching out to the needs of the parents. Discussion was also held around the Marketing materials, events, quarterly report due in January. Chair Horwitz also advised new members to the DCPIC regarding meeting expenses, etc. A motion was put on the floor to extend the DCPIC School Parent Involvement funding in the amount of \$500.00 to the two new schools within our system – Blessed Pope John Paul II and Father Fenelon.

Motion No. DCPIC1010-14

Approval of PRO Grant funding to New Schools

Moved by T. Newth

seconded by E. Bright

“THAT the Durham Catholic Parent Involvement Committee approve the DCPIC School Parent Involvement funding be extended to the DCDSB two new schools – Blessed Pope John Paul II CS, Whitby and Father Fenelon CS, Pickering in the amount of \$500.00 per school.”

Carried

ADJOURNMENT

The meeting adjourned at 10:48 p.m.

Motion No. DCPIC1010-15 Adjournment

Moved by N. Carpenter, seconded by E. Bright

“THAT the Durham Catholic Parent Involvement Committee meeting of
Thursday, October 10, 2013 adjourn.”

Carried

Roxanne Horwitz
Chair, Durham Catholic Parent
Involvement Committee

Gerry O'Reilly
Superintendent of Education