



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at Catholic Education Centre, North & South Boardroom, 650 Rossland Road West, Oshawa, ON on **Thursday, February 5, 2015**.

Committee Members

Trevor Aitcheson
Melissa Bevan
Kim Beatty
Eileen Bright
Nancy Carpenter
Linda Dodson Trchala
Rachelle Ezechiels
Bruce Gazley
Roxanne Horwitz – Chair
Susie Lee-Fernandes
Rose LoPresti
Liz Lyew
Joni MacLean
Jim McCafferty
Jim McGrorey
Amanda McLaurin
Tina Newth
Chris Szent-Ivany

Regrets

Theresa Corless
Michelle Halsal
Stan Karwowski
Paulette Palumbo
Bernadette Santiago
Tan

Staff Present

Gerry O'Reilly
Patti Ritchie

Guests

S. How
T. Brennan
Tara Arciszewski
J. Clancy (*Electronically*)

CALL TO ORDER

Item a.1 **Opening Prayer**

Chair Horwitz offered the opening prayer.

Item a.2 **Welcome and Courtesies**

Chair Horwitz called the meeting to order at 7:15 pm and welcomed all committee members to the February 5, 2015 meeting. Chair Horwitz welcomed the Student Services Child & Youth Counselor, Stacy How, who will provide DCPIC members with a presentation on '*Understanding Social Media and Online Risks for Parents*'.

APPROVAL OF AGENDA

Item b.1 **Additions to the Printed Agenda**

ACTIONS TO BE TAKEN

d.2 Elections – DCPIC New Members

Item b.1 APPROVAL OF AGENDA

Motion No. DCPIC0205-01 Approval of Agenda

Moved by E. Bright, seconded by M. Bevan

“THAT the Durham Catholic Parent Involvement Committee approve the February 5, 2015, Durham Catholic Parent Involvement Committee Meeting Agenda, as amended.

Carried

ANNOUNCEMENTS

Item c.1 Next DCPIC Meeting – March 5, 2015

Chair Horwitz advised the committee that the next DCPIC will be held in the North & South Boardroom at the Catholic Education Centre, 650 Rossland Road West, Oshawa, ON on Thursday, March 5, 2015 at 7:00 pm

ACTIONS TO BE TAKEN

Item d.1 Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of January 8, 2015

Motion No. DCPIC0205-02 Approval of Minutes

Moved by N. Carpenter seconded by L. Dodson Trchala

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the January 8, 2015 Durham Catholic Parent Involvement Committee Meeting, as submitted.”

Carried

Item d.2 Elections

Resulting from the posting for two (2) candidate nominations/self-nominations the DCPIC committee received three (3) nominations. Two of the three nominees were not in attendance at the February 5, 2015 meeting and thus according to DCPIC by-laws will be considered at the next DCPIC meeting. The third member was in attendance electronically (9:00 pm), as the only nominee in attendance this nominee was acclaimed to the Durham Catholic Parent Involvement Committee. A conversation around elections/future nomination forms was held - it was suggested that as a follow up to the receipt(s) of a nomination form, correspondence from a DCPIC member with respect to the procedures for the election process will be sent to nominee(s).

ACTIONS TO BE TAKEN – Cont'd.

Item d.2 **Elections** – Cont'd.

Motion No. DCPIC0205-03 **Elections**

Moved by E. Bright seconded by L. Dodson Trchala

“THAT the Durham Catholic Parent Involvement Committee approve the acclaimed newly elected member Mr. Jonathan Clancy.”

Carried

PRESENTATION

Item e.1 **Understanding Social Media and Online Risks for Parents**

Superintendent Gerry O'Reilly through the Chair introduced Stacy How, Student Services Child & Youth Counselor. Stacy provided DCPIC members with information around the concerns/issues on the internet and how to keep our students safe. A visual presentation was provided followed by a brief question and answer period; handouts were provided to committee members with respect to cyber safety. Chair Horwitz thanked Stacy How for her informative presentation.

REPORTS/INFORMATION/DISCUSSION ITEMS

Item f.1.1 **Chair's Report**

Chair Horwitz provided committee members with her report containing information the with respect to OAPCE – the DCPIC will cover the \$75.00 registration fee only per person attending. Chair Horwitz reminded members of the upcoming DCPIC:

- February 24, 2015 – Dr. Bruce Ferguson at St. Mary CSS – Pickering;
- Elevated Grounds presentation at two locations – March 9, 2015 at Fr. Leo J. Austin CSS – Whitby and March 24, 2015 at Notre Dame CSS – Ajax;
- April 13, 2015 evening for the Distinguished Catholic Volunteer Ceremony at All Saints Catholic Secondary School, Whitby, key note speaker will be MPP Christine Elliott and/or Pat Perkins, former Mayor of Whitby;
- April 18, 2015 DCPIC Mini Conference – with Anne Douglas;
PIC symposium April 24-25, 2015 in Toronto – 2 parent members will attend; and
- May 13, 2015 Dr. Alex Russell to be held at the DCDSB Conference Centre.

Item f.1.2 **Trustee's Report**

Chair of the Board Trustee Jim McCafferty provided highlights of the Regular Board Meeting of January 26, 2015. Chair McCafferty reminded DCPIC members that the Director's Annual Report 2013-2014 is available at the reception counter.

REPORTS/INFORMATION/DISCUSSION ITEMS – Cont'd.

Item f.1.3 Resource Report

Superintendent O'Reilly advised DCPIC members that a copy of the Director's Annual Report 2013-2014 will be sent to each School Council Chair. Superintendent O'Reilly thanked Eileen Bright and Linda Dodson Trchala for representing the DCPIC at the 2015-2016 School Year Calendar meeting held on February 3, 2015. In the 2015-2016 school year the DCDSB will see six (6) PA Days per unit (Elementary & Secondary); five (5) exams days per term and 196 instructional days for the system per the Ministry of Education.

Item f.1.4 Policy Subcommittee Report/Policies and Administrative Procedures for Feedback

Linda Dodson Trchala, Chair of the Policy subcommittee advised of the Policies being discussed/reviewed:

- Student Excursions;
- Student Attendance;
- Science Waste Materials Handling & Disposal; and
- Student Concussion.

Linda also advised that the DCPIC Policy Subcommittee will review the DCPIC by-laws.

Item f.1.5 PRO Grant Sub Committee Report

Eileen Bright, Co-Chair of the PRO Grant Subcommittee thanked all who attended the Dr. Sandra Mendlowitz event held at Msgr. Paul Dwyer CHS the results from the survey were positive. It was suggested that the slide show from the presentation be placed on the DCPIC web site. Jim McGrorey, Co-Chair of the PRO Grant subcommittee advised the committee that he would forward the presentation for posting once received from Dr. Sandra Mendlowitz. The flyers for Dr. Bruce Ferguson will be delivered this week. Mrs. Bright spoke to the April 25th Mini Conference with Ann Douglas as the keynote speaker. Chair McCafferty thanked the DCPIC members on behalf of the Board of Trustees for their continued efforts for our parents.

Item f.1.6 Communications Subcommittee Report

Nancy Carpenter, Chair of the Communication subcommittee spoke to the spring newsletter and requested that any content be received by April 10th, 2015. The communications committee would like our parents to receive the DCPIC newsletter during Education Week. Bruce Gazley, Manager of the ICT Department spoke to the email concerns members are experiencing. Mr. Gazley explained the procedures of changing your temporary password issued by the ICT department he advised that members 90 days to change the temporary password to your own personal password before it expires. Discussion around forwarding your DCPIC email to your personal email will result in a lock out if you do not log in to your DCPIC email at least once a month. If you are locked out you will need to contact the ICT department to have another temporary password issued. ICT will create a Staff Mail icon on the DCPIC web site.

REPORTS/INFORMATION/DISCUSSION ITEMS – Cont'd.

Item f.1.7 School Council Outreach Subcommittee Report

Liz Lyew extended an invitation to DCPIC members to join the School Council Outreach subcommittee, the committee will continue to build upon the binder create, an initiative was suggested possibly hold a PD Session eg Carousal.

Item f.1.10 Faith Formation Subcommittee Report

Rose LoPresti, Chair of the subcommittee spoke to the Faith Formation event last year where the initiative was the movie 'Son of God' which was well received. This year the committee will be holding a 'Craft Night' for families. The date will be either March 30th or March 31st, 2015 at one of our catholic elementary schools in Brooklin. The date and venue to be confirmed.

Item f.1.12 Budget

Rose LoPresti, Treasurer, provided committee members with the quarterly report of the DCPIC budget. A brief conversation was held with respect to the purchase of DCPIC marketing materials.

ADJOURNMENT

Chair Horwitz introduced Mr. Tom Brennan, Chair, Fr. Leo J. Austin CSS School Council. Mr. Brennan provided the committee with information pertaining to the PRO Grant funding initiative for Fr. Leo J. Austin. The school council is pleased to present an evening for parents on "Teenage Substance Abuse Awareness" to be held on Tuesday, March 3rd, 2015 at 7:00 pm. The presenter will be Monreau Shepell, they will share information about teenage drinking, drugs and substance abuse. An invitation was extended to all DCPIC members to attend. Mr. Brennan requested the information be posted on the DCDSB web page and shared with the Family of Schools within our board. Chair Horwitz thanked Mr. Brennan for sharing this worthwhile information. Chair Horwitz closed the meeting with a prayer. The meeting adjourned at 9:30 pm

Motion No. DCPIC0205-04 **Adjournment**

Moved by E. Bright seconded by R. LoPresti

"THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, February 5, 2015, adjourn."

Carried

Roxanne Horwitz
Chair, Durham Catholic Parent
Involvement Committee

Gerry O'Reilly
Superintendent of Education