



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at St. Bernard Catholic School, Whitby on **Thursday, October 9, 2014.**

Committee Members

Trevor Aitcheson
Kim Beatty
Eileen Bright
Nancy Carpenter
Dyan Cato
Tricia Chapman
Roxanne Horwitz – Chair
Stan Karwowski
Liz Lyew (*electronically*)
Joni MacLean
Rose LoPresti
Susie Lee-Fernandes
Jim McGrorey
Tina Newth
Paulette Palumbo
Margaret Stack – Trustee
Bernadette Santiago Tan
Chris Szent-Ivany

Regrets

Staff Present

Gerry O'Reilly
Patti Ritchie
Amanda Roffey

Guests

Tara Arciszewski
Melissa Bevan
Anita Colacicco
Teresa Corless
Linda Dodson Trchala
Louise Evans
Michelle Halsall

CALL TO ORDER

Item a.1 **Opening Prayer**

Chair Horwitz offered the opening prayer.

Item a.2 **Welcome and Courtesies**

Chair Horwitz called the meeting to order at 7:20 pm and welcomed all committee members to the October 9, 2014 meeting. A round table introduction of committee members took place, greeting were extended to guests.

APPROVAL OF AGENDA

Item b.1 **APPROVAL OF AGENDA**

Motion No. DCPIC1009-01 **Approval of Agenda**

Moved by E. Bright, seconded by R. LoPresti

“THAT the Durham Catholic Parent Involvement Committee approve the October 9, 2014, Durham Catholic Parent Involvement Committee Meeting Agenda, as submitted.

Carried

ANNOUNCEMENTS

Item c.1 Next DCPIC Meeting – November 6, 2014

Discussion was held with respect to the conflict on the scheduled date of November 13, 2014 as the Elementary Panel will hold its Parent/Teacher evening with respect to reporting.

Motion No. DCPIC1009-02 DCPIC November Meeting

Moved by T. Newth seconded by D. Cato

“THAT the Durham Catholic Parent Involvement Committee approve the change in meeting date from Thursday, November 13, 2014 to **Thursday, November 6th, 2014** to accommodate Teacher/Parent interviews for the system.”

Carried

Thursday, November 6, 2014 meeting will commence at 7:00 pm location to be advised.

ACTIONS TO BE TAKEN

Item d.1 Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of September 11, 2014

The list of committee members listing was revised.

Motion No. DCPIC1009-03 Approval of Minutes

Moved by J. McGrorey seconded by N. Carpenter

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the September 11, 2014 Durham Catholic Parent Involvement Committee Meeting, as amended.”

Carried

ELECTIONS

Item d.2 Motion No. DCPIC1009-04 Elections

Moved by E. Bright seconded by P. Palumbo

“THAT the Durham Catholic Parent Involvement Committee approve the acclaimed position(s) for the following members: R. Horwitz, R. LoPresti, D. Cato, T. Aitcheson, T. Chapman, B. Santiago Tan. Two DCPIC members were nominated to the position of Vice Chair - by submission of ballots T. Newth was re-elected to the position of Vice Chair. The DCPIC approved the following 3 newly elected positions of L. Dodson Trchala, M. Halsall, M. Bevan.”

Carried

ELECTIONS – Cont'd.

2014-2015 DCPIC		
Name	Position	Term
Executive		
Horwitz, Roxanne	Chair	(2014-2016)
Newth, Christina	Vice Chair	(2014-2016)
Lo Presti, Rose	Secretary/Treasurer	(2014-2016)
Parent Members/Community Representatives		
Aitcheson, Trevor	Parent Member	(2014-2016)
Bevan, Melissa	Parent Member	(2014-2015)
Bright, Eileen	Parent Member	(2013-2015)
Cato, Dyan	Parent Member	(2014-2016)
Chapman, Tricia	Parent Member	(2014-2016)
Dodson Trchala, Linda	Parent Member	(2014-2015)
Halsall, Michele-Ann	Parent Member	(2014-2015)
Lyew, Liz	Parent Member	(2014-2016)
Palumbo, Paulette	Parent Member	(2013-2015)
Santiago Tan, Bernadette	Parent Member	(2014-2016)
Sgro (Carpenter), Nancy	Parent Member	(2013-2015)
McGrorey, Jim	Community Representative	(2014-2015)
Beatty, Kim	Community Representative	(2013-2015)
Karwowski, Stan	Community Representative	(2014-2015)
Lee- Fernandes, Susie	Principal Representative	N/A
Szent-Ivany, Chris	Principal Representative	N/A
MacLean, Joni	Teacher Representative	N/A
Stack, Margaret	Trustee Designate	N/A
Oldman, Janice	Trustee Designate	N/A
O'Reilly, Gerry	Board Resource	N/A
Ritchie, Patti	Board Resource	N/A

Motion No. DCPIC1009-05 **Elections**

Moved by E. Bright seconded by T. Aitcheson

“THAT the Durham Catholic Parent Involvement Committee approve that the election ballots be destroyed.

Carried

PRESENTATIONS

Item e.1 **Homework Help**

Superintendent Gerry O'Reilly through the Chair introduced Lisa Stewart and Michele Faux, Teaching and Learning Consultants for Education. The consultants provided DCPIC members with a materials and links related to Homework Help for Parents. The presentation was very informative. Chair Horwitz thanked Lisa and Michele for their presentation.

REPORTS/INFORMATION/DISCUSSION ITEMS

Item f.1.1 Chair's Report

Chair Horwitz provided committee members with her report containing information regarding upcoming DCPIC events. The Orientation and Commissioning Mass will be held on Wednesday October 29th, 2014 at the DCDSB, Conference Centre located at 652 Rossland Road West, Oshawa ON. Chair Horwitz reminded committee members of the upcoming When Faith Meets Pedagogy (WFMP) Conference. The Chair's report is available on the DCPIC website.

Item f.1.2 Trustee's Report

Trustee Stack provided her report which included information items from the Regular Board Meeting of September 23rd, 2014. She highlighted various initiatives throughout the Durham Catholic District School Board.

Item f.1.3 Resource Report

Superintendent O'Reilly spoke to the ECO schools presentation, some of our schools that were awarded for their green projects. Superintendent O'Reilly attend a partnership meeting at University Ontario Institute Toronto (UOIT) to bring forth the idea of teacher candidates attending the DCPIC evenings with Dr. Jean Clinton, Dr. Robert Wicks, etc.

Item f.1.4 Policies and Administrative Procedures for Feedback

The DCPIC committee was advised of the upcoming Policy meeting to be held on November 10th, 2014. Superintendent O'Reilly will request Superintendent Camozzi attend the November 6th, 2014 DCPIC meeting to provide and update on Policy/Procedures.

Item f.1.5 OAPCE Report

Chair Horwitz spoke of the OAPCE meeting she attended on October 4, 2014, where James Ryan, President of OECTA, Garfield Dunlop, PC Education Critic and Dr. Ashley Molloy presented information to the group. He discussed the importance of Catholic Education and its relevance today. Committee members were reminded of the OAPCE conference May 24-25, 2015 in Pembroke, ON.

Item f.1.6 Strategic Plan

The Strategic Plan for 2014-2015 was briefly discussed and finalized with respect to the budget and DCPIC priorities.

Item f.1.7 PRO Grant Sub Committee Report

Jim McGrorey advised the committee of the PRO Grant funding for Mental Health initiatives in the amount of \$22,500.00. He discussed with the committee the application that was submitted and approved by the Ministry of Education a brief question and answer period followed. The next PRO Grant committee meeting will be held on November 16th, 2014.

REPORTS/INFORMATION/DISCUSSION ITEMS – Cont’d.

Item f.1.8 Communications Subcommittee Report

A discussion was held with respect to the next Communications Sub Committee meeting – this meeting will take place following the Orientation and Commissioning Mass – October 29th, 2014 – meeting location to be determined. A request was brought forward that communication to be sent to school councils re how to access the \$500.00 Parent Involvement funding for schools.

Item f.1.9 School Council Outreach Subcommittee Report

Tricia Chapman expressed her thanks to Amanda Roffey, Communications Officer with respect to the assistance provided with the School Handbook. Thanks were extended to Gerry O’Reilly, Patti Ritchie and a special thanks to Anita Colacicco for her assistance with this project. Thanks were extended to DCPIC committee members for their assistance with checklists, resources etc.. The school handbook will be ready for distribution at the Orientation and Commissioning Mass on Wednesday, October 29th, 2014.

Item f.1.10 Faith Formation Subcommittee Report

Chair Horwitz thanked Beth Hawkins, former DCPIC member for her contribution as Chair to the Faith Formation Subcommittee. A new Chair was requested at the October 9, 2014 meeting - Rose LoPresti acknowledged that she will stand as Chair of this committee. Chair Horwitz extended her thanks to Rose LoPresti on behalf of the DCPIC. Committee members were reminded of the presentation with Dr. Robert Wicks at Notre Dame Catholic Secondary School on Thursday, November 20th, 2014 - the cost to the DCPIC for this event will be \$1,200.00.

Item f.1.11 Policy Subcommittee Report

Chair Horwitz advised committee members that information pertaining to Policy resulting from the Parent Survey – was well received - great feedback. The Policy Subcommittee will meet one hour prior to the next DCPIC meeting on Thursday, November 6th, 2014 at 6:00 pm – location to be determined.

Item f.1.15 Budget

Rose LoPresti presented members with the Budget Committee information pertaining to the 2014-2015 DCPIC budget – an updated committee report and the board’s yearend financial report was provided. Discussion around increasing the DCPIC budget allocation for specific items was held - it was suggested that ‘rack cards’ be increased from a quantity of 1500 to 5000 for a revised total of \$500.00 for this item.

REPORTS/INFORMATION/DISCUSSION ITEMS – Cont’d.

Motion No. DCPIC1009-06 **Budget**

Moved by T. Newth seconded by D. Cato

“THAT the Durham Catholic Parent Involvement Committee approve that DCPIC Budget Committee proposal for 2014-2015, as amended.

Carried

ADJOURNMENT

Chair Horwitz closed the meeting with a prayer.

The meeting adjourned at 9:59 pm

Motion No. DCPIC1009-07 **Adjournment**

Moved by B. Santiago Tan seconded by S. Karwowski

“THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, October 9, 2014 adjourn.”

Carried

Roxanne Horwitz
Chair, Durham Catholic Parent
Involvement Committee

Gerry O’Reilly
Superintendent of Education