



## Durham Catholic District School Board

**MINUTES** of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at the Catholic Education Centre on **Thursday, September 11, 2014.**

### **Committee Members**

Trevor Aitcheson  
Kim Beatty  
Eileen Bright  
Nancy Carpenter  
Tricia Chapman  
Roxanne Horwitz – Chair  
Stan Karwowski  
Rose LoPresti  
Liz Lyew  
Jim McGrorey  
Tina Newth  
Paulette Palumbo  
Margaret Stack – Trustee  
Susie Lee-Fernandes  
Chris Szent-Ivany  
Joni MacLean

### **Regrets**

Dyan Cato

### **Staff Present**

Gerry O'Reilly  
Bruce Gazley  
Patti Ritchie  
Amanda Roffey

### **Guests**

Anita Colacicco  
Sharmaine Doyle  
Monique Forster  
Connie Samson  
Chris Leahy  
Teresa Corless  
John Rinella  
Bernadette Santiago Tan  
Vivian Bretherick

## **CALL TO ORDER**

### **Item a.1**      **Opening Prayer**

Chair Horwitz offered the opening prayer.

### **Item a.2**      **Welcome and Courtesies**

Chair Horwitz called the meeting to order at 7:10 pm and welcomed all committee members to the September 11, 2014 meeting. A round table introduction of committee members took place with a special welcome to our new committee member Mr. Stan Karwowski. Greeting were also extended to guests in the audience. Chair Horwitz advised committee members that the next meeting will be held on October 9, 2014 at St. Bernard Catholic School, Whitby in the Atrium at 7:00 pm.

## **APPROVAL OF AGENDA**

### **Item b.1**      **Additions to the Printed Agenda**

#### **ACTIONS TO BE TAKEN**

- f.1.15 - Scotiabank Toronto Marathon – Volunteer Presentation
- f.1.16 - Budget Committee
- f.1.17 - PD Conference
- f.1.18 - Review of DCPIC Meeting date schedule

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**Item b.1.2 Approval of the Agenda – Cont’d.**

**Motion No. DCPIC0911-01 Approval of Agenda**

Moved by, seconded by J. McGrorey

“THAT the Durham Catholic Parent Involvement Committee approve the September 11, 2014, Durham Catholic Parent Involvement Committee Meeting Agenda, as amended.”

Carried

**ANNOUNCEMENTS**

**Item c.1 Next DCPIC Meeting – October 9, 2014**

Chair Horwitz announced that the next DCPIC meeting will take place on **Thursday, October 9, 2014**. The meeting will commence at 7:00 pm at St. Bernard Catholic School, Atrium, located at 1000 Dryden Blvd, Whitby, ON.

**ACTIONS TO BE TAKEN**

**Item d.1 Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of June 12, 2014**

The list of attendees were revised.

**Motion No. DCPIC0911-02 Approval of Minutes**

Moved by J. McGrorey seconded by J. MacLean

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the June 12, 2014 Durham Catholic Parent Involvement Committee Meeting, as amended.”

Carried

**PRESENTATIONS**

**e.1 Recognition Letters**

Chris Leahy, Chair of the Board and Trustee Margaret Stack, presented Letters of Recognition to members of the Durham Catholic Parent Involvement Committee with respect to their contribution and service to the DCPIC committee over the past years(s).

**e.2 Scotiabank Toronto Marathon – October 19, 2014 – Volunteer Opportunity**

Connie Samson provided DCPIC members with an audio and verbal presentation for the Scotiabank Toronto Waterfront Marathon to be held on October 19, 2014. This special volunteer opportunity is being extended to Durham Catholic District School Board staff and students. School communities are welcome to attend. A brief question and answer period followed. The information pertaining to this event will be posted on the DCPIC web site.

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## **REPORTS/INFORMATION/DISCUSSION ITEMS**

### **Item f.1.1 Chair's Report**

Chair Horwitz provided committee members with her report which contains information regarding upcoming DCPIC events; Election information - October 9<sup>th</sup>, 2014; Community Representatives and upcoming Conferences. The Chair's report is available on the DCPIC website.

### **Item f.1.2 Trustee's Report**

Trustee Stack provided her report which included information items from the Regular Board Meeting of June 16, 2014. She further highlighted various events throughout the Durham Catholic District School Board.

### **Item f.1.3 DCPIC Strategic Plan 2014-2015**

Superintendent O'Reilly thanked all DCPIC members for attending the August 26, 2014 Strategic Planning day at Royal Ashburn Golf and Country Club, Ashburn as well as T. Dwyer-Kuntz and Director A. O'Brien. Participants worked from three documents: Planning Report 2013-2014; Year End Report 2013-2014 and the Parent Survey Report 2013-2014. The committee was able to develop strategies to continuing to engage parents in their children's education.

### **Item f.1.4 Approval for Community Representatives**

Chair Horwitz acknowledged the successful Community Representatives to the DCPIC committee, Kim Beatty, Stan Karwowski and Jim McGrorey.

### **Motion No. DCPIC0911-03**

Moved by E. Bright,                      seconded by T. Newth

“THAT the Durham Catholic Parent Involvement Committee approve the appointment of the following Community Representatives to the DCPIC Committee, Kim Beatty, Stan Karwowski and Jim McGrorey as submitted.”

Carried

### **Item f.1.5 Sub Committee Membership**

Chair Horwitz introduced Bernadette Santiago Tan, parent member from St. Catherine of Siena Catholic School, Ajax. Ms. Santiago Tan provided the committee with her curriculum vitae and spoke of her interest in becoming a member of the DCPIC.

**REPORTS/INFORMATION/DISCUSSION ITEMS** – Cont’d.

**Item f.1.5 Sub Committee Membership** – cont’d.

The following motion was forward to the committee:

**Motion No. DCPIC0911-04**

Moved by T. Newth, seconded by S. Karwowski

“THAT the Durham Catholic Parent Involvement Committee approve the appointment of Bernadette Santiago Tan, as a Parent Member of the Durham Parent Involvement Committee, as submitted.”

Carried

Chair Horwitz discussed the Planning Session sub-committee tasks and requested DCPIC to volunteer for each of the following committees; Communications; Faith Formation; School Council & Parent Outreach; Budget; Policy/Bylaw; PRO Grants and Nominations committee.

The following members will sit on each of the committee’s listed below:

Communications	Faith Formation	School Council & Parent Outreach	Budget	Policy/Bylaws	PRO Grant	Nominations
N. Carpenter	R. Horwitz	T. Chapman	R. Horwitz	E. Bright	J. McGrorey - Chair	E. Bright - Chair
K. Beatty	R. LoPresti	L. Lyew	R. LoPresti	B. Santiago Tan	E. Bright	N. Carpenter
T. Aitchison	J. McGrorey	K. Beatty	T. Newth	T. Chapman	S. Karwowski	P. Palumbo
S. Doyle	C. Samson	P. Palumbo	J. McGrorey	P. Palumbo	J. MacLean	R. Horwitz
B. Gazley	T. Corless	S. Karwowski		R. LoPresti	S. Lee-Fernandes	
A. Roffey, DCDSB Communications Officer	B. Hawkins	S. Doyle		J. McGrorey	C. Samson	
R. Horwitz	J. McLean	A. Colacicco		S. Karwowski	A. Colacicco	
		T. Corless		R. Horwitz	S. Doyle	
		D. Cato			V. Bretherick	
		M. Stack		M. Stack	R. Horwitz	
		R. Horwitz			D. Cato	
					C. Szent-Ivany	

**Item f.1.6 DCPIC Parent Survey 2014 - Results**

Chair Horwitz discussed some of the results of parent survey, great response was provided by parents who participated in the survey.

**Item f.1.7 Parent Resource Centre**

Resource O’Reilly provided an update on the Parent Resource Centre located at the Giffard Centre in Whitby. Discussion around access to the facility and the official opening ceremony were discussed.

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**Item f.1.8 PRO Grant Dates**

This item has been deferred to the October 9, 2014 DCPIC meeting.

**Item f.1.9 All Event Dates for School Year**

The following are a summary of the upcoming Events for the 2014-2015 school year:

- ❖ October 29, 2014 – *Orientation & Liturgy/Mass* for School Council Chairs/DCPIC Members, DCDSB Conference Centre, 652 Rossland Road West, Oshawa
- ❖ October 14, 2014 – *Dr. Jean Clinton*, St. Mary CSS, 1918 Whites Rd, Pickering
- ❖ November 20, 2014 - *Dr. Robert Wicks*, Notre Dame CSS, 1375 Harwood Ave N, Ajax
- ❖ April 15, 2015 - *Volunteer Award Reception* - All Saints, 3001 Country Lane, Whitby

**Item f.1.10 Meeting Presentations – 5 selected from survey results**

The following topics will be presented at the DCPIC meetings as the result of the Parent Survey from the DCPIC web site, these presentations will be approximately 20 minutes with a questions and answer period to follow:

- Homework Help** – Date: October 9, 2014
- Social Media & Kids** – Date: November 13, 2014
- Healthy Schools** – Date: January 8, 2015
- Math** – Date: TBD
- Literacy** – TBD

A discussion was held around the possibility for webcasting the presentations.

**Item f.1.11 DCPIC Members – November School Council Meetings**

Further to the Strategic Plan, one school in each region will have a DCPIC members attend their meeting – members can provide councils with materials relative to the DCPIC as follows:

- Pickering - St. Isaac Jogues: DCPIC members – R. Horwitz
- Ajax - St. Catherine of Siena: DCPIC members – B. Santiago Tan
- Whitby – St. Theresa: DCPIC members – P. Palumbo/J. MacLean
- Whitby – St. Marguerite d'Youville: DCPIC members – T. Chapman/P. Palumbo
- Oshawa – John XXIII: DCPIC members - M. Stack/S. Karwowski
- Oshawa – Fr. Joseph Venini: DCPIC members - M. Stack/S. Karwowski
- North – Holy Family: DCPIC members – J. McGrorey/C. Samson

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**REPORTS/INFORMATION/DISCUSSION ITEMS – Cont'd.**

**Item f.1.12 Board Presentation for October or November**

Discussion around the DCPIC providing the Parent Survey to the Board of Trustees was discussed at the Strategic Planning session. The committee will confirm the date of the presentation to Trustees. DCPIC members are encouraged to attend Board Meetings eg: Policy, SEAC; Finance and the Regular Board Meetings. Resource O'Reilly advised DCPIC members that the September 22<sup>nd</sup> 2014 Regular Board Meeting has been changed to Tuesday, September 23<sup>rd</sup>, 2014.

**Item f.1.13 Orientation Planning for October 29th**

Chair Horwitz discussed the October 29, 2014 – Orientation & Liturgy/Mass for School Council Chairs/DCPIC Members to be held at the DCDSB Conference Centre, 652 Rossland Road West, Oshawa. Committee members for this event are: L. Lyew, T. Chapman, J. McGrorey, R. LoPresti, R. Horwitz, E. Bright (telephone) and C. Samson (email). The presenter for this event will be Jacqui Strachan the presenter's fee and mileage were discussed approved and the following motion was proposed:

**Motion No. DCPIC0911-05 Orientation & Mass/Liturgy – October 29, 2014**

Moved by E. Bright, seconded by T. Chapman

“THAT the Durham Catholic Parent Involvement Committee approve Jacqui Strachan as the DCPIC presenter for the Orientation Event, October 29, 2014 and expense the fee of \$500.00 + mileage, as approved in the DCPIC budget.”

Carried

**Item f.1.14 Nomination Subcommittee update on elections**

Committee members discussed the upcoming elections – information has been shared with School Councils and a reminder will be sent to Principals to share with their parent community. Parents are encouraged to check the DCPIC web site at [www.dcpic.ca](http://www.dcpic.ca)

**Item f.1.15 Budget**

Rose LoPresti presented the committee with an update of the budget. Discussion around the Parent Involvement funding for schools in the amount of \$500.00 took place. It was suggested that at the Orientation session October 29<sup>th</sup> that school council chairs be reminded that they have this funding available to their committee. Also discussion around DCPIC welcome folders took place.

**Item f.1.16 DPIC Professional Development**

Chair Horwitz provided committee members with information pertaining to upcoming PD that members might be interested in attending.

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**REPORTS/INFORMATION/DISCUSSION ITEMS – Cont'd.**

**Item f.1.16 DPIC Professional Development – Cont'd**

- ❖ October 1, 2014 – The Challenges of Catholic Education with the New Evangelization – St. Leo the Great Catholic Church – Brooklin Cost \$0.00
- ❖ October 23 – 25, 2014 – When Faith Meets Pedagogy Conference – Mississauga Cost \$250.00 each
- ❖ November 5 - 6, 2014 - Ontario College of Teachers – Toronto Cost \$250.00 each
- ❖ November 8 – People for Education – Toronto - Cost \$60.00 each
- ❖ April 2015 – MOE – PIC Cost \$0.00 (2 members)
- ❖ May 24 – 25, 2015 – OACPE Conference – Pembroke Cost \$75.00 each

**Motion No. DCPIC0911-06                      DCPIC Professional Development**

Moved by T. Newth,                      seconded by B. Santiago Tan

“THAT the Durham Catholic Parent Involvement Committee approve Professional Development for DCPIC members for the 2014-2015 as approved by the Budget committee.”

Carried

**Item f.1.17 Meeting Dates**

Jim McGrorey discussed the possibility of holding a December meeting, Chair Horwitz advised that the DCPIC will continue to hold a retreat day in December rather than an official meeting. Mr. McGrorey advised that due to conflicts, that the DCPIC committee consider changing the May 7<sup>th</sup>, 2015 meeting date to May 14, 2015. Upon checking the Board calendar the following motion was presented:

**Motion No. DCPIC0911-07                      Meeting Date**

Moved by J. McGrorey,                      seconded by L. Lyew

“THAT the Durham Catholic Parent Involvement Committee approve the change in meeting date from May 7, 2015 to May 14, 2015.”

Carried

**ADJOURNMENT**

Chair Horwitz closed the meeting with a prayer. DCPIC committee members were requested to please keep the families of 911 victims in their prayers.

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**REPORTS/INFORMATION/DISCUSSION ITEMS – Cont’d.**

**ADJOURNMENT** – Cont’d.

The meeting adjourned at 9:59 pm

**Motion No. DCPIC0911-08**      **Adjournment**

Moved by L. Lyew                      seconded by T. Newth

“THAT the Durham Catholic Parent Involvement Committee meeting of  
Thursday, September 11, 2014 adjourn.”

Carried

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Roxanne Horwitz  
Chair, Durham Catholic Parent  
Involvement Committee

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Gerry O’Reilly  
Superintendent of Education