



## Durham Catholic District School Board

**MINUTES** of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at the Catholic Education Centre on **Thursday, February 13, 2014.**

### **Committee Members**

Kim Beatty  
Eileen Bright  
Nancy Carpenter  
Anita Colacicco  
Sharmaine Doyle  
Monique Forster  
Roxanne Horwitz - Chair  
Susie Lee-Fernandes  
Joni MacLean  
Jim McGrorey  
Paulette Palumbo  
Margaret Stack –  
Trustee  
Karen Ulrich

### **Regrets**

Trevor Aitcheson  
Beth Hawkins  
Tina Newth  
Connie Samson  
Tricia Chapman  
Dyan Cato  
Liz Lyew  
Rose LoPresti  
Chris Szent-Ivany

### **Staff Present**

Gerry O'Reilly  
Patti Ritchie  
Ryan Putnam

### **Guests**

Teresa Corless (Trustee)  
Jim McCafferty (Trustee)

## **CALL TO ORDER**

### **Item a.1**      **Opening Prayer**

Trustee Stack offered the opening prayer.

### **Item a.2**      **Welcome and Courtesies**

Chair Horwitz called the meeting to order at 7:10 pm and welcomed all committee members to the February 13, 2014 meeting. Chair Horwitz extended greetings to our presenter Ryan Putnam, Superintendent of Business and to our guests Teresa Corless and Jim McCafferty.

### **Item a.2.1. Roundtable Update for Schools** – All DCPIC Members

DCPIC Members introduced themselves and shared the information pertaining to initiatives with their schools.

## **APPROVAL OF AGENDA**

### **Item b.1**      **Additions to the Printed Agenda**

### **ACTIONS TO BE TAKEN**

d.3 Revision to the DCPIC November 7, 2013 Minutes

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**Item b.1**      **Approval of the Agenda**

**Motion No. DCPIC0213-01**      **Approval of Agenda**

Moved by M. Forster    seconded by    A. Colacicco

“THAT the Durham Catholic Parent Involvement Committee approve the February 13, 2014, Durham Catholic Parent Involvement Committee Meeting Agenda, as amended.”

Carried

**ANNOUNCEMENTS**

**Item c.1**      **Next DCPIC Meeting – March 27, 2014**

Chair Horwitz announced that the next DCPIC meeting will take place on **Thursday, March 27, 2014** – a reminder that this a change of date approved at the January 9, 2014 meeting.

**ACTIONS TO BE TAKEN**

**Item d.1**      **Approval of the Receive and File Motion for the EQAO – School Support and Outreach Presentation – January 9,2 014**

This motion was not presented or passed at the January 9, 2014 meeting. The motion is presented as followed:

**Motion No. DCPIC0213-02**      **Approval of EQAO Presentation**

Moved by D. Cato,                      seconded by    K. Beatty

“THAT the Durham Catholic Parent Involvement Committee receive and file the EQAO presentation as presented.”

Carried

**Item d.2**      **Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of January 9, 2014**

**Motion No. DCPIC0213-03**      **Approval of Minutes**

Moved by E. Bright,                      seconded by    J. McGrorey

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the January 9, 2014 Durham Catholic Parent Involvement Committee Meeting, as amended.”

Carried

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**Item d.3**      **Revisions to the Open Session of the Durham Catholic Parent Involvement Committee Meeting of November 7, 2013**

Chair Horwitz provided the DCPIC meeting with a revision that was amended and approved at the January 27, 2014, Regular Board Meeting, as follows:

**f.2 BREAKFAST CLUB**

Ms. Sharmaine Doyle spoke to members of the committee of the breakfast program indicating that some schools do not have a program – a suggestion was made to have Durham Health and Nutrition provide the committee with a presentation in the New Year. Trustee Corless advised members that funds, on an emergency basis, can be accessed, on an as needed basis, through the Director's office.

**PRESENTATION**

**Item e.1**              **Transportation Update**

Superintendent of Business Ryan Putnam provided DCPIC members with a verbal transportation update. Superintendent Putnam spoke to the Transportation policy and the shared services called "DSTS" Durham Student Transportation Services" that the Durham Catholic District School Board and the Durham District School Board are involved in for our students. Superintendent Putnam recognized the Customer Service provided by the employees of the DSTS department. Superintendent Putnam spoke to the costs associated with providing transportation to our students. Superintendent Putnam also spoke to the some issues of concern to parents; ride times, bus locations, age appropriate walking distances and French Immersion busing – keeping siblings together. A brief question and answer period followed. Chair Horwitz thanked Superintendent Putnam for his presentation to the DCPIC committee members.

**Motion No. DCPIC0213-04**      **Receive & File**

Moved by J. McGrorey      seconded by E. Bright

"THAT the Durham Catholic Parent Involvement Committee receive and file the verbal Transportation update as presented."

Carried

**Item f.1.1**      **Chair's Report**

Chair Howitz spoke to the upcoming Family Literacy Fair on February 22, 2014 at All Saints CSS, Whitby. A discussion was held around the printing of a flyer advertising the Literacy Fair and the next DCPIC event to be held on March 19, 2014 at Fr Leo J. Austin CSS with Michael Reist. Thank you to all who will contribute. Please see the attached Chair's Report for more details on upcoming events and other activities.

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## **REPORTS/INFORMATION/DISCUSSION ITEMS**

### **Item f.1.2    Trustee's Report**

Trustee Stack provided an update pertaining to various departmental initiatives, the Board's Annual Report and Living and Learning in Faith.

### **Item f.1.3    Resource Report**

Superintendent O'Reilly provided DCPIC members with an outline of the Parish Priest Breakfast meeting held on January 15, 2014 at the Conference Centre, the meeting provided positive networking and partnership – another meeting will be scheduled later in the year. Superintendent O'Reilly also provided the DCPIC members with information Children's Foundation Dinner, celebrating Bishop Vincent Nguyen and our Distinguished Alumni. Staff and members of our community will celebrate Catholic Education Week and the launch of the Durham Catholic Children's Foundation. Tickets are still available and can be purchased by contacting Marie Losier at marie.losier@dcdsb.ca or ext. 2317. All proceeds from tickets will be directed to the Foundation. The foundation is also looking at a Golf Tournament in the Summer and a Christmas event to assist with fundraising.

### **Item f.1.4    Policies and Administrative Procedures for Feedback**

Superintendent O'Reilly advised that the Policy committee met the other night and updated some policies. J. McGrorey requested that Trustee Stack let DCPIC members know the date of the General Working By-laws Sub Committee meeting, once more information becomes available.

### **Item f.1.5    OAPCE Update**

Chair Horwitz provided information pertaining to the upcoming OAPCE 75<sup>th</sup> Anniversary conference in Mississauga – Cardinal Collins will officiate the mass. Further information pertaining to OAPCE can be found in the Chairs report – attached. A motion was put forward for all members to attend the conference – mileage and the conference fee will be the only expense covered. Accommodation will not be covered.

### **Item f.1.5    OAPCE Update – Cont'd.**

#### **Motion No. DCPIC0213-05            OAPCE Conference – May 24 & 25<sup>th</sup>, 2014**

Moved by J. McGrorey            seconded by M. Forster

“THAT the Durham Catholic Parent Involvement Committee support and fund (mileage/conference fee only) for all members who may wish attend the 75<sup>th</sup> Anniversary Conference on May 24-25, 2014.”

Carried

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**REPORTS/INFORMATION/DISCUSSION ITEMS – Cont’d.**

Chair Horwitz also provided information on the Voluntary Award by OAPCE. Chair Horwitz and K. Beatty spoke to the requirements and who can receive the award

K. Beatty would like to recognize Jim McGrorey for his outstanding contribution to parent involvement.

**Motion No. DCPIC0213-06**      **OAPCE Volunteer Award**

Moved by A. Colacicco      seconded by S. Doyle

“THAT the Durham Catholic Parent Involvement Committee nominates Mr. Jim McGrorey as the DCPIC recipient of the OAPCE Volunteer Parent of the Year Award.”

Carried

Mr. McGrorey thanked the committee for their nomination; he stated that he is honoured.

**Item f.1.6**      **Strategic Plan**

A brief discussion as held around deleting the item from the agenda as the Strategic Plan is a 3 or 5 year Plan. Members discussed the Strategic Plan as a living document – the committee decision was to keep the item in the agenda. No report was filed at this meeting.

**Item f.1.7**      **PRO Grant Subcommittee Report**

J. McGrorey provided the committee with the release date for the PRO Grant funding of \$11,500.00 as February 19<sup>th</sup>. A brief discussion around the costs associated with some of the events planned was held. Mr. McGrorey advised that Archbishop Denis O’Connor CHS, Ajax will hold their Think Pink event evening on February 27, 2014 with Barbara Colorosso.

**Item f.1.8**      **Communications Subcommittee Report**

N. Carpenter provided an update of the Communication Subcommittee, discussion around an April Newsletter was held, reports should be submitted to K. Beatty by March 27<sup>th</sup> for posting. N. Carpenter advised the committee that K. Beatty will service as the “New” co-chair of the Communication Subcommittee. Chair Horwitz extended an invitation to School Council members to sit on Sub-Committees, DCPIC are encouraged to advise council members by word of mouth of this invitation.

**Item f.1.9**      **Parent Engagement – Subcommittee Report**

A. Colacicco provided information on behalf of T. Chapman with respect to the Parent Handbook.

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**REPORTS/INFORMATION/DISCUSSION ITEMS – Cont’d.**

**Item f.1.10 Faith Formation – Subcommittee Report**

Deacon D. Pullano, met with members of the Faith Formation Subcommittee where a Lenten study evening/weekend was discussed. Committee members were advised that on Tuesday, February 18<sup>th</sup>, at 11:15 am, Novalis will be at the Catholic Education Centre an invitation for DCPIC members to attend was extended. T. Corless advised that she will attend this meeting. J. MacLean advised committee members that resources and documents are available from Novalis on their web site at <https://www.novalis.ca/>

**Item f.1.11 Anniversary – Subcommittee Report**

S. Lee-Fernandes advised that the planning is underway for the Mathletes on March 4, 2014 from 6:00pm – 9:00pm and thanked the committee for the opportunity for the Northern schools to provide this information session.

The following are upcoming DCPIC events for information:

<b>DATE</b>	<b>LOCATION</b>	<b>TIME</b>	<b>EVENT</b>
February 22, 2014	All Saints (Cafetorium)	9:00 – 12:00 Noon	Literacy Fair
March 19, 2014	Fr. Leo J. Austin, Whitby (Cafetorium)	7:00 – 8:30 pm	Michael Reist
April 1, 2014	DCDSB Conference Centre	6:00 – 9:00 pm	Kevin Cameron
March 4, 2014	Immaculate Conception (Gym)	6:00 – 9:00 pm	Mathletes
May 13, 2014	Notre Dame (Auditorium)	6:00 – 9:00 pm	Barbara Coloroso

A. Colacicco will take the lead on the event for Michael Reist and obtain a quote for the costing to print flyers for the event.

**Item f.1.12 Budget – Subcommittee Report**

Deferred to March 27, 2014 meeting

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**REPORTS/INFORMATION/DISCUSSION ITEMS – Cont’d.**

**Item f.1.13 Elevated Grounds**

S. Doyle provided information with respect to Elevated Grounds a youth-led organization that educates in an entertaining creative manner the increased awareness and understanding of mental health specifically in youth. S. Doyle provide a brief description of the initiative held at Msgr. John Perema which she attended and how effective the presentation was to assisting our youth with mental health issues. The objective of the group is to promote mental health through the use of music, dance and drama to name a few; to promote overall well-being in youth; and to advocate mental health as a community based, culturally-sensitive youth-centered initiative.

**ADJOURNMENT**

Trustee Stack closed the meeting with a prayer.

The meeting adjourned at 9:36 p.m.

Motion No. DCPIC0213-07                      Adjournment

Moved by N. Carpenter,                      seconded by E. Bright

“THAT the Durham Catholic Parent Involvement Committee meeting of  
Thursday, February 13, 2014 adjourn.”

Carried

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Roxanne Horwitz  
Chair, Durham Catholic Parent  
Involvement Committee

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Gerry O’Reilly  
Superintendent of Education