



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at the Catholic Education Centre on **Thursday, November 7, 2013.**

Committee Members

Trevor Aitcheson
Kim Beatty
Eileen Bright
Nancy Carpenter
Dyan Cato
Tricia Chapman
Anita Colacicco
Teresa Corless
Sharmaine Doyle
Monique Forster
Beth Hawkins
Roxanne Horwitz - Chair
Susie Lee-Fernandes
Rose LoPresti
Liz Lyew
Joni MacLean
Jim McGrorey
Tina Newth
Paulette Palumbo
Connie Samson
Chris Szent-Ivany
Karen Ulrich

Guests

Joe Jamieson, OCT
Kathy Ansett, OCT

Staff Present

Gerry O'Reilly
Bruce Gazley
Tim Robins
Scott Grieve
Patti Ritchie

Regrets

Mary Ann Martin

CALL TO ORDER

a.1 OPENING PRAYER

Chair Horwitz offered the opening prayer.

a.2 WELCOME AND COUTESIES

Chair Horwitz called the meeting to order at 7:14 pm. and welcomed the committee members to the November 7th, 2013 meeting. Chair Horwitz extended greetings to our guest presenters Mr. Joe Jamieson, Deputy Registrar of Ontario College of Teachers and Ms. Kathy Ansett, External Relations Officer and welcomed Superintendent Tim Robins, Facility Services & Mr. Scott Grieve, Supervisor Energy and Building Systems.

APPROVAL OF AGENDA

b.1 CHANGES TO THE PRINTED AGENDA

Move f.3 Discussion – *“Safe Welcome Program & FOB Entry Devices at Elementary Schools”* to e.2 – Presentations

ADDITIONS TO THE PRINTED AGENDA

Nil

b.2 APPROVAL OF THE AGENDA

Motion No. DCPIC1107-01

Approval of Agenda

Moved by J. McGrorey seconded by M. Forster

“THAT the Durham Catholic Parent Involvement Committee approve the November 7, 2013 Durham Catholic Parent Involvement Committee Meeting Agenda as amended.”

Carried

ANNOUNCEMENTS

c.1 NEXT DCPIC MEETING

The next DCPIC meeting will take place on January 9, 2013. DCPIC council members were reminded of the Spiritual Retreat – December 4, 2013 to be held at Manresa – Dinner will be provided followed by a workshop – the presenter at the retreat will be Patrick Sullivan. DCPIC members are encouraged to email the Chair their attendance.

ACTIONS TO BE TAKEN

d.1 APPROVAL AND SIGNING OF MINUTES - OCTOBER 10, 2013 DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE

Motion No. DCPIC1107-02

Approval of Minutes

Moved by J. McGrorey seconded by D. Cato

“THAT the Durham Catholic Parent Involvement Committee approve October 13, 2013 Minutes of the Durham Catholic Parent Involvement Committee Meeting as submitted.”

Carried

PRESENTATIONS

e.1 ONTARIO COLLEGE OF TEACHERS

Chair Horwitz welcomed Mr. Joe Jamieson to the DCPIC meeting. Mr. Jamieson introduced his role as Deputy Registrar and introduced Ms. Kathy Ansett, External Relations Officer. Mr. Jamieson provided a PowerPoint presentation to the DCPIC Council members sharing information on - What the College of Teachers does; Membership in the College; etc..

PRESENTATIONS – Cont'd.

Mr. Jamieson discussed Teacher education in the Province of Ontario; Additional teacher qualifications and the Standards of the teaching profession and how on the OCT web site you can find a teacher. A brief question and answer period followed.

ONTARIO COLLEGE OF TEACHERS

Motion No. DCPIC1107-03 Receive & File

Moved by J. McGrorey seconded by M. Forster

“THAT the Durham Catholic Parent Involvement Committee receive and file the Ontario College of Teachers presentation as presented.”

Carried

e.2 SAFE WELCOME PROGRAM AND FOB ENTRY DEVIDE FOR ELEMENTARY SCHOOLS

Superintendent O'Reilly introduced Superintendent Tim Robins, Facilities Services and Mr. Grieve, Supervisor, Energy and Building Systems to the DCPIC members. Superintendent Robins provided committee members with a brief scenario of an incident that took place in Toronto in 2005, which promoted the Ministry of Education to implement safety precautions for our students and staff while attending school. Superintendent Robins spoke of the impact that this incident and other incidents around North America and how the safety of our students and staff is imperative. Superintendent Robins provided details as to the roll-out of the Safe Welcome program – he indicated the importance of the buzzer system at the front door and provided further details as to whom, when and how this system works to keep our children and staff safe. Mr. Grieve provided information pertaining to the technical background on how the buzzer and the fob systems work in our schools. A brief question and answer period followed.

AODA – ACCESSIBILITY ACT

Superintendent Robins and Mr. Grieve provided members of the committee with a presentation on the importance of having accessibility to all individuals who enter facilities of the Durham Catholic District School Board. Mr. Grieves provided a PowerPoint presentation outlining the Multi Year Accessibility Plan, which can be found on the DCDSB web site at the bottom of the page (see the disability icon) information was shared with committee members pertaining to Bill 125 Ontarians with Disabilities Act, 2001 and other acts and regulations associated with disabilities. Mr. Robins advised that all staff are to be trained with respect to the Accessibilities Act. Mr. Robins and Mr. Grieve provided answers to a few questions from DCPIC members.

Mr. O'Reilly thanked Mr. Robins and Mr. Grieve for providing the committee with information on two important issues pertaining to our schools.

Presentations – Cont'd.

SAFE WELCOME PRORAM AND FOB ENTRY DEVICE FOR ELEMENTARY SCHOOLS AND AODA – ACCESSIBILITY ACT

Motion No. DCPIC1107-04

Receive & File

Moved by D. Cato seconded by E. Bright

“THAT the Durham Catholic Parent Involvement Committee receive and file the presentations with respect to Safe Welcome Program and FOB Entry Device for Elementary School and the AODA – Accessibility Act information as presented.”

Carried

DISCUSSION ITEMS

f.1 OREINTATION AND COMMISSIONING MASS REVIEW

Chair Horwitz thanked all members of the DCPIC for a great annual event. Chair Horwitz indicated that the summary provided by WordWrap would be completed for January 2014. Superintendent O'Reilly, Resource, thanked all members as well for the amazing day, he advised members that a feedback form was sent to all Principals/Vice Principals. The resources provided to schools from the DCPIC were greatly appreciated.

f.2 BREAKFAST CLUB

Ms. Sharmaine Doyle spoke to members of the committee of the breakfast program indicating that some schools do not have a program – a suggestion was made to have Durham Health and Nutrition provide the committee with a presentation in the New Year. Trustee Corless advised members that funds are available to assist with school breakfast programs on an as-needed basis with the approval of the Board.

f.3 RESOURCES IN OUR SCHOOLS - TEXTBOOKS

Superintendent O'Reilly provided an overview regarding a typical school budget he explained that resources are set by the curriculum Guidelines set forth by the Ministry of Education - these guidelines can be found by accessing the Ministry of Education web site at www.edu.gov.on.ca. Superintendent O'Reilly spoke about textbooks in the classroom, technology in the classroom and how the classroom has evolved with Smartboards, iPads, etc. Textbooks are in the classroom, however, teachers through their school could decide on the way to teach a curriculum subject and this may not necessarily be through a textbook.

A suggestion was made to have Program Staff attend a DCPIC meeting in the new year to provide members with resources and best practices on how they teach our students.

A question period followed the presentation.

f.4 PRIORITY LIST AND TASK SIGN-UP SHEET

Chair Horwitz spoke about the priority list and a task sign-up sheet. A Newsletter - one page in size was suggested; Ms. Beatty was requested to create a template for the newsletter. Information should be sent to Ms. Beatty by November 25th in order to be forwarded to Ms. Ulrich for printing, once completed the newsletter will be placed on the DCPIC web site. Recommendation that Twitter be set up on the DCPIC web site @dcpic.

REPORTS/INFORMATION ITEMS

STANDING ITEMS

g.1.1 CHAIR'S REPORT

As Attached

g.1.2 TRUSTEES REPORT

Trustee Corless advised members that the Policy committee will be held on Monday November 11, 2013, DCPIC committee members are invited to attend. Trustee Corless spoke to the EQAO results she indicated the Monsignor John Pereyima's scores are up when the generally the scores throughout the province have been lower. Congratulations to Msgr. John Pereyima CSS, Oshawa. A reminder that Monday is Remembrance Day.

MOTION TO EXTEND CURFEW (10:00 P.M.)

Motion No. DCPIC1107-05

Motion to Extend Curfew

Moved by E. Bright seconded by D. Cato

"THAT the Durham Catholic District School Board extend the curfew in accordance with the Board General Working By-Laws for maximum time of one (1) hour."

Carried

g.1.3 RESOURCE REPORT

Superintendent O'Reilly thanked all members of the DCPIC for the Orientation and Commissioning Mass event he indicated that from the feedback survey – staff would prefer to have the Orientation and Commissioning Mass not so close to Halloween perhaps the week before or one week after. It was suggested that this event be advertised earlier and that the response was that Principals would like to continue with this event.

g.1.4 POLICIES AND ADMINISTRATIVE PROCEDURES FOR FEEDBACK

Trustee Corless advised that Policies are vetted for stakeholder input – committee members are welcome and encouraged to attend Policy meetings.

g.1.5 OAPCE UPDATE

Chair Horwitz advised committee members that the OAPCE Conference will be held on May 22-23, 2014. This will be the 75th Anniversary – please see www.oapce.on.ca for further information when available.

g.1.6 STRATEGIC PLAN

Nil

g.1.7 PRO GRANT SUBCOMMITTEE REPORT

Ms. Samson advised committee members that Kevin Cameron will be at the CEC for April 1, 2014 6:30 pm – Mr. Cameron will not be speaking to Threat Assessment but that his presentation will be a uniquely tailored presentation.

g.1.8 COMMUNICATIONS SUBCOMMITTEE REPORT

Communications subcommittee met to discuss the DCPIC web site at 6:00 pm this evening – recommendations and changes will be posted by Bruce Gazley through Carlos Garcia. Chair Horwitz would welcome your feedback in the form of an email.

g.1.9 PARENT ENGAGEMENT SUBCOMMITTEE REPORT

Ms. Chapman advised that the Orientation survey resulted in 20 responses – summary is that people would like to see more Best Practices – Chair Horwitz requested an all in one update.

g.1.10 FAITH FORMATION SUBCOMMITTEE REPORT

Christmas Mass and Retreat for parents was discussed. Ms. Samson will forward to members an email.

g.1.11 ANNIVERSARY SUBCOMMITTEE REPORT

Ms. Samson spoke briefly about breaking the shoelace record as part of the Anniversary celebrations. Ms. Samson is still waiting to hear back from Guinness World book about this event she indicated it would be approximately 3 more weeks.

g.1.12 BUSGET SUBCOMMITTEE REPORT

Superintendent O'Reilly indicated that the next budget report would be in January, 2014. Superintendent O'Reilly advised that the Facilities Department was able to secure an off-site location for the storage of DCPIC materials ordered for events. Ms. Ritchie has the key in the event that you require items for an event – committee members are requested to please advise Ms. Ritchie one week in advance in order to have our Board Courier arrange pickup and delivery.

ADJOURNMENT

The meeting adjourned at 10:25 p.m.

Motion No. DCPIC1107-06

Adjournment

Moved by E. Bright,

seconded by T. Aitcheson

“THAT the Durham Catholic Parent Involvement Committee adjourn the meeting of Thursday, November 7, 2013.”

Carried

Roxanne Horwitz
Chair, Durham Catholic Parent
Involvement Committee

Gerry O'Reilly
Superintendent of Education