



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at the Catholic Education Centre on Thursday, **January 10, 2013**.

Committee Members

Trevor Aitcheson
Nancy Carpenter
Dyan Cato
Tricia Chapman
Sharmaine Doyle
Beth Hawkins
Tina Henry
Roxanne Horwitz, Chair
Christopher Leahy, Trustee teleconference for item j.1
Rose LoPresti
Jim McGrorey
Tina Newth
Daphne Pereira
Donna Simpson
Margaret Stack
Karen Valentine Ex-Officio

Staff Present

Mitch LePage, Resource

Regrets

Theresa Corless, Trustee
Mary Ann Martin, Trustee

CALL TO ORDER

Item a.1 **Opening Prayer**

Mitch LePage, Superintendent of Education offered the opening prayer.

Item a.2 **Welcome and Courtesies**

Superintendent LePage called the meeting to order at 7:05 p.m. and welcomed everyone.

ELECTION FOR CHAIR OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE

Superintendent LePage clarified, based on Regulation 612, that the DCPIC was a continuation of the Regional Catholic School Council as such, the most recent Chair was not eligible to run for the position because he has served two consecutive terms and must sit out one term before running again in accordance with the DCPIC bylaws and provincial regulation. Superintendent LePage also provided an interpretation of legislation indicating that only Parent Members were eligible to nominate individuals for the Officers positions given that, in accordance with Regulation 612, only parent members can hold these positions and only parent members are eligible to vote for these positions. DCPIC members agreed with conducting the officer elections using these guidelines.

NOMINATIONS

Superintendent LePage opened the floor for nominations for the position of Chair of the Durham Catholic Parent Involvement Committee for a two year term.

Nominee	Nominated by	Willing to stand?
Tina Newth	Jim McGrorey	Yes
Nancy Carpenter	Roxanne Horwitz	Declined
Roxanne Horwitz	Tricia Chapman	Yes

Superintendent LePage then called for nominations three more times.

Motion No. DCPIC0110-01

Election for Chair of the Durham
Catholic Parent Involvement Committee

Moved by M. Stack, seconded by D. Cato

“THAT the nominations for the position of Chair of the Durham Catholic Parent Involvement Committee be closed.”

Carried

Tina Newth gave her nomination speech.
Roxanne Horwitz gave her nomination speech.

The election was then conducted by ballot in paper form. The election resulted in a tie. The nominees agreed to participate in a random draw for election to the position. Roxanne Horwitz won the draw and was elected Chair of the DCPIC. Chair Horwitz expressed her appreciation to Tricia Chapman for the nomination, to Jim McGrorey for his service as Chair and to the DCPIC for their support.

ELECTION FOR VICE-CHAIR OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE

Chair Horwitz opened the floor for nominations for the position of Vice-Chair of the Durham Catholic Parent Involvement Committee for a two year term.

Nominee	Nominated by	Willing to Stand?
Tina Newth	Jim McGrorey	Yes
Nancy Carpenter	Roxanne Horwitz	Declined

Chair Horwitz then called for nominations three times.

Motion No. DCPIC0110-02

Election for Vice-Chair of the Durham
Catholic Parent Involvement Committee

Moved by R. Lopresti, seconded by M. Stack

“THAT the nominations for the position of Vice Chair of the Durham Catholic Parent Involvement Committee be closed.”

Carried

Tina Newth was acclaimed as the Vice-Chair of the Durham Catholic Parent Involvement Committee and offered her thanks for the support of the group.

ELECTION FOR SECRETARY OF THE DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE

Chair Horwitz opened the floor for nominations for the position of Secretary of the Durham Catholic Parent Involvement Committee for a two year term.

Nominee	Nominated by	Willing to Stand?
Rose Lopresti	Jim McGrorey	Yes

Chair Horwitz then called for nominations three times.

Motion No. DCPIC0110-03

Election for Secretary of the Durham
Catholic Parent Involvement Committee

Moved by Tina Newth, seconded by Jim McGrorey

“THAT the nominations for the position of Secretary of the Durham Catholic Parent Involvement Committee be closed.”

Rose Lopresti was acclaimed as the Secretary of the Durham Catholic Parent Involvement Committee and expressed her thanks to the DCPIC for their support.

Motion No. DCPIC0110-04

Destroy the Ballots

Moved by D. Cato, seconded by T. Aitcheson

“That the ballots for the Durham Catholic Parent Involvement Committee elections be destroyed.

APPROVAL OF AGENDA

Item e.1 Changes to Printed Agenda

None.

Item e.2 Approval of Agenda

Motion No. DCPIC0110-05

Approval of Agenda

Moved by M. Stack, seconded by T. Aitcheson

“THAT the Durham Catholic Parent Involvement Committee approve the January 10, 2013 Durham Catholic Parent Involvement Committee Meeting Agenda.”

Carried

ANNOUNCEMENTS

Next meeting: Thursday, February 7, 2013

ACTIONS TO BE TAKEN

Item g.1 Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of November 8, 2012

Motion No. DCPIC0110-06

Approval of Minutes

Moved by M. Stack and seconded by D. Cato

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the November 8, 2012 Durham Catholic Parent Involvement Committee Meeting as submitted.”

Carried

Item g.2 Business Arising from the Open Session of the Durham Catholic Parent Involvement Meeting of November 8, 2012

None.

Item g.3 **Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of November 22, 2012**

Motion No. DCPIC0110-07

Approval of Minutes

Moved by N. Carpenter and seconded by T. Chapman

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the November 22, 2012 Durham Catholic Parent Involvement Committee Meeting as submitted.”

Carried

Item g.4 **Business Arising from the Open Session of the Durham Catholic Parent Involvement Meeting of November 22, 2012**

None.

PRESENTATIONS

None.

REPORTS/INFORMATION ITEMS

Item i.1 **STANDING ITEMS**

Item i.1.1 **Chair’s Report**

NA

Item i.1.2 **Trustees Report**

Chair Valentine provided information on the following items:

- The Board of Trustees will be sending a letter to the Ministry of Education regarding the government’s recent interventions and directions and their impact on Catholic Education.
- The vote for the Accommodation Review of the Pickering schools will take place at the January 28th Board meeting.
- The Board continued to negotiate over the holidays in an effort to meet the deadline of December 31st established by the government.

Item i.1.3 Resource Report

Superintendent LePage provided information on the following items:

- The job action by ETFO will not impact early childhood educators in our Board.
- The OSSTF job action planned for next week will not impact the Board.
- Staff are involved in Mental Health First Aid Training.

Item i.1.4 Policies and Administrative Procedures for Feedback

Superintendent LePage informed the committee that there are a number of policies and administrative procedures that continue to be available for public input on the Board website.

Item i.1.5 OAPCE Update

The OAPCE Conference will be held May 24 – 25 and information is now available. Flyers will be circulated to all Catholic School Councils. Michael Reist will be the keynote speaker.

Item i.1.6 Strategic Plan

No update.

Item i.1.7 PRO Grant Sub-Committee Report

The DCPIC has received a PRO grant of \$19,500 on the subject of Demystifying Youth Mental Health. The Co-Chairs of this committee are Jim McGrorey and Connie Samson. The first meeting took place on December 11th and included Dr. Carla Baetz, Chief Psychologist and Shelley Phoenix, Manager of Clinical Services. It was suggested that a survey be conducted to determine the subjects of greatest interest. The next meeting will be on January 24 where the results of the survey will be discussed and tentative dates planned. Minutes of the meeting will be distributed to the DCPIC.

Item i.1.8 Communications Sub-Committee Report

Nancy Carpenter, Chair of the sub-committee provided an update on the Communications Sub-Committee meeting of December 19, which included Ronald Rodrigues, Chief Information Officer and Jennifer Bastarache, Media Relations Officer. A number of items were discussed and planned. Progress is being made on a number of matters including:

- Review of the DCPIC website
- Change in the domain name to dcpic.ca
- Revision of email addresses to reflect domain name change
- Continued development of voicemail and Synervoice capability

The next meeting of the committee will be on January 17, 2013.

DISCUSSION ITEMS

Item j.1 School Fundraising – System Sharing

This item was discussed as the last discussion item. Trustee Leahy joined the meeting by teleconference. While a preliminary discussion did take place, given the late hour, it was determined that this matter would be discussed at the February meeting. Jim McGrorey provided a copy of the Fundraising Guidelines issued by the Ministry of Education, which will be incorporated into a revised Board policy and administrative procedure.

Item j.2 Applications for Parent Member Positions

Superintendent LePage advised the committee that he had received nominations from Daphne Pereira and Donna Simpson for the position of Parent Members on the DCPIC. Given that there are 16 available Parent Member positions in total and currently 12 individuals in these positions, the DCPIC bylaws allow for the addition of Parent Members provided the nominees meet the stated requirements.

Motion No. DCPIC 0110-08

DCPIC Parent Members Positions

Moved by J. McGrorey and seconded R. Lopresti

“That the Durham Catholic Parent Involvement Committee approve the appointment of Daphne Pereira and Donna Simpson as Parent Members of the Durham Catholic Parent Involvement Committee.”

Carried

Item j.3 Non-Elected Positions Update

Superintendent LePage provided an update on the process for the appointment of Community Representatives, Principal Representative, Teaching Representative and Non-Teaching Representative. A Nominations Committee which includes the DCPIC executive was convened and will plan the next steps in the selection of the Community Representative. It was agreed that an advertisement needs to go out as soon as possible regarding the Community Representative position. DCPIC members were also asked to send an email to Chair Horwitz and Superintendent LePage indicating their preference for a one or two year term as indicated in the bylaws.

Item j.4 DCPIC Email Addresses

As noted above, DCPIC email addresses will be revised as soon as possible to reflect the new domain name dcpic.ca.

Item j.5 **Networking Session Debrief**

Deferred to February Meeting.

ADJOURNMENT

The meeting adjourned at 9:30 p.m.

Motion No. DCPIC0110-09 Adjournment

Moved by R. Lopresti, seconded by D. Pereira

“THAT the Durham Catholic Parent Involvement Committee meeting of
Thursday, January 10, 2013 adjourn.”

Carried

Roxanne Horwitz
Chair, Durham Catholic Parent
Involvement Committee

Mitch LePage
Superintendent of Education