



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at the Catholic Education Centre on **Tuesday, June 11, 2013.**

Committee Members

Trevor Aitcheson
Nancy Carpenter
Dyan Cato
Theresa Corless, Trustee
Sharmaine Doyle
Beth Hawkins
Roxanne Horwitz, Chair
Liz Lyew
Rose LoPresti
Mary Ann Martin, Trustee
Jim McGrorey
Tina Newth
Margaret Stack

Staff Present

Mitch LePage, Resource
Lorrie MacIntosh
Ronald Rodriguez

Regrets

Tricia Chapman
Donna Simpson
Tina Henry
Daphne Pereira

CALL TO ORDER

Item a.1 **Opening Prayer**

Trustee Martin offered the opening prayer.

Item a.2 **Welcome and Courtesies**

Chair Horwitz called the meeting to order at 6:35 p.m. and welcomed everyone.

APPROVAL OF AGENDA

Item b.1 **Changes to Printed Agenda**

Trustee Martin requested the following item be added to the agenda:

c.2 Announcements

Superintendent LePage requested the following items be added to the agenda:

f.7 2013-2014 Meeting Dates

f.8 Committee Representative Selection Process

Item b.2 **Approval of Agenda**

Motion No. DCPIC0611-01

Approval of Agenda

Moved by J. McGrorey, seconded by D. Cato

“THAT the Durham Catholic Parent Involvement Committee approve the June 11, 2013 Durham Catholic Parent Involvement Committee Meeting Agenda as amended.”

Carried

ANNOUNCEMENTS

Item c.1 **Next meeting: T.B.D.**

Item c.2 **Greetings from Board Chair Valentine**

Trustee Martin informed the committee that Chair Valentine sent her regrets. On behalf of the Board of Trustees, Trustee Martin would like to express the Chair’s sincere thanks to the committee for all their contributions over the past year and she sincerely thanked M. LePage for his undying dedication and love of Catholic education.

ACTIONS TO BE TAKEN

Item d.1 **Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of May 9, 2013**

Motion No. DCPIC0611-02

Approval of Minutes

Moved by J. McGrorey, seconded by R. LoPresti

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the May 9, 2013 Durham Catholic Parent Involvement Committee Meeting as submitted.”

Carried

Item d.2 **Business Arising from the Open Session of the Durham Catholic Parent Involvement Meeting of May 9, 2013**

Superintendent LePage thanked the schools who participated in the “PRO Grant” Carousel and those who submitted their proposals.

DISCUSSION ITEMS

Item f.1 August Retreat

Superintendent LePage proposed August 20th or August 27th for a half-day retreat for the DCPIC. A poll was taken among the committee and August 27th is the consensus, further details to follow.

Item f.2 DRPS Criminal Reference Check

Clarification regarding the process for criminal reference checks was requested at the May 9th DCPIC meeting, please access link for details:

http://www.drps.ca/internet_explorer/search/search_result.asp?Search=criminal+background+checks .

Item f.3 DCPIC Terms of Office

Superintendent LePage outlined the process for determining the terms of office for the DCPIC officers. By random draw, the remaining terms were decided as follows:

R. Horwitz, Chair -	2 years	J. McGrorey, Past Chair -	2 years
T. Newth, Vice Chair -	2 years	R. LoPresti, Secretary -	2 years

Trevor Aitcheson -	2 years	Beth Hawkins -	2 years
Nancy Carpenter -	1 year	Liz Lyew -	1 year
Dyan Cato -	2 years	Daphne Pereira -	1 year
Tricia Chapman -	1 year	Margaret Stack -	1 year
Charmaine Doyle -	2 years	Donna Simpson -	1 year
Tina Henry -	1 year		

Superintendent LePage noted that Community Representatives serve a 1 year/renewable term.

Item f.4 Mental Health Projects - \$500.00 School Grant

The following schools have been approved to receive the \$500.00 Mental Health Project Grant:

- Mother Teresa Catholic School
- Notre Dame Catholic Secondary School
- St. Patrick Catholic School
- Brother Andre Catholic School
- St. Josephine Bakhita Catholic School
- Archbishop Denis O'Connor Catholic High School
- Monsignor Paul Dwyer Catholic High School
- Monsignor Philip Coffey Catholic School
- Good Shepherd Catholic School

- St. Marguerite D'Youville Catholic School
- St. Mary Catholic Secondary School
- St. James Catholic School

Motion No. DCPIC0611-03

Mental Health Projects

Moved by D. Cato, seconded by R. LoPresti

“THAT the Durham Catholic Parent Involvement Committee approve the above noted 12 schools to receive the Mental Health Project grant of \$500.00.”

Carried

Item f.5 **Mental Health Resources**

Superintendent LePage distributed a list of mental health resources compiled by our Board staff. L. Bower suggested the DCPIC members attend the first Catholic School Council meeting in September and provide each school with the resources.

Motion No. DCPIC0611-04

Mental Health Resources

Moved by R. LoPresti, seconded by L. Lyew

“THAT the Durham Catholic Parent Involvement Committee approve the purchase of mental health resources for distribution to all schools in September 2013.”

Carried

Item f.6 **Parent Welcome Folders – Proposal**

Superintendent LePage provided the committee with a sample presentation folder that can be used for a “Welcome Package”. The DCPIC Communications Committee will meet to design the folders.

Motion No. DCPIC0611-05

Parent Welcome Folders

Moved by M. Stack, seconded by T. Newth

“THAT the Durham Catholic Parent Involvement Committee approve the purchase and distribution of Parent Welcome Folders for the 2013-2014 School year.”

Carried

Item f.7 **2013-2014 Meeting Dates**

The following meeting dates have been proposed by the DCPIC committee for the 2013-2014 School Year, these dates will be brought forward to the June 17, 2013 Board Meeting for approval:

September 12	February 6
October 10	Apr. 10
November 7	May 8
January 9	June 5 – (<i>to be confirmed</i>)

Item f.8 **Community Representative Selection Process**

R. Horwitz, J. McGrorey, R. LoPresti, T. Newth and Superintendent LePage will be conducting the Community Representative Interviews on June 18th. Currently five applicants have submitted their interest in the position. A recommendation for the community representative(s) will be brought forward to the September meeting.

REPORS/INFORMATION ITEMS

Standing Items

g.1.1 **Chair Report**

As attached.

g.1.2 **Trustee's Report**

Trustee Martin invited the committee to attend the June 27th Board Meeting. Principal and Vice Principal appointments can be found on the Board website. The Christian Band, led by Mike Peever, a teacher at Notre Dame Catholic Secondary School was awarded the Board Award of Merit and currently we have 136 people retiring from the Board.

g.1.3 **Resource Report**

Superintendent LePage thanked the Trustees and the Board for the Retirees Dinner.

g.1.4 **Policies and Administrative Procedures for Feedback**

Deferred.

g.1.5 **OAPCE Report**

There was a great representation of Durham Catholic parents at the OAPCE conference in Peterborough. Next year's OAPCE conference will be held in Mississauga.

g.1.6 **Strategic Plan**

Deferred.

g.1.7 **PRO Grant Subcommittee Report**

Chair Horwitz offered many thanks to J. McGrorey for his support in submitting the 2013-2014 Regional PRO Grant. We are awaiting the review and approval from the Ministry of Education.

g.1.8 **Communications Committee Subcommittee Report**

Deferred.

ADJOURNMENT

The meeting adjourned at 7:30 p.m.

Motion No. DCPIC0611-06

Adjournment

Moved by R. LoPresti, seconded by J. McGrorey

“THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, June 11, 2013 adjourn.”

Carried

Roxanne Horwitz
Chair, Durham Catholic Parent
Involvement Committee

Mitch LePage
Superintendent of Education

DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE

CHAIR'S REPORT

TO: DCPIC, BOARD OF TRUSTEES, SCHOOL CHAIRS AND PARENTS
FROM: ROXANNE HORWITZ
SUBJECT: JUNE 2013 REPORT
DATE: JUNE 11, 2013

Another school year comes to a close, and we have much to be thankful for!

The DCPIC has been very busy this year with the launching of our website, www.dcpic.ca, updating our bylaws, designating schools to members, hosting the PRO Grant series on Youth Mental Health, and many more initiatives.

I want to give thanks to all the members of the DCPIC for their commitment and work this school year. Our collective efforts have made all these accomplishments possible!

It is with sadness that we say goodbye to Superintendent Mitch LePage, our resource to the DCPIC, as he retires from the school board. We are grateful for his time and support.

In addition, Director Paul Pulla is also retiring. We are appreciative of the director's continued support of the DCPIC throughout the years. We wish him well!

Here is the update for this month:

June Report

- OAPCE
 - a) The OAPCE conference took place on May 24-25. A few members of the DCPIC attended. As well, Superintendent Anne O'Brien. Durham was very well represented!
 - b) OAPCE rebate – approx. \$900 given to us to spend for building parent engagement. An idea of a team building activity for DCPIC before next school year begins. Perhaps late August
- Community Representatives
 - a) We have received 5 applications, and the posting was closed last week.
 - b) The officers of the DCPIC are conducting interviews with the applicants on June 18.
- PRO Grant 2013-2014
 - a) The subcommittee worked hard to submit an application this year. It was a tight schedule but we managed to submit one! With special thanks to Jim McGrorey for all his time and effort.
 - b) The submission was for a speaker, Barbara Coloroso, to facilitate a workshop and speaking engagement about bullying. This continues on the theme of youth mental health.
- DCPIC Representative Per School
 - a) Need to do a roundtable update from each DCPIC member regarding their schools. Everyone will have 2-3 minutes to share any events, suggestions, etc.
- August Retreat / Planning Session
 - a) DCPIC team building activity and planning for upcoming school year
 - b) Possible dates to choose are August 20 or August 27 for a half day session.