



Durham Catholic District School Board

MINUTES of the **OPEN SESSION** of the **DURHAM CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING** of the Durham Catholic District School Board which was held at the Catholic Education Centre on **Thursday, September 12, 2013.**

Committee Members

Trevor Aitcheson
Kim Beatty
Nancy Carpenter
Tricia Chapman
Theresa Corless, Trustee
Sharmaine Doyle
Monique Forster
Beth Hawkins
Roxanne Horwitz, Chair
Jim McGrorey
Tina Newth
Connie Samson
Margaret Stack
Karen Valentine, Chair of Board

Staff Present

Gerry O'Reilly

Regrets

Dyan Cato
Rose LoPresti
Liz Lyew
Mary Ann Martin, Trustee
Daphne Pereira
Donna Simpson

CALL TO ORDER

Item a.1 **Opening Prayer**

Chair Horwitz offered the opening prayer.

Item a.2 **Welcome and Courtesies**

Chair Horwitz called the meeting to order at 7:14 pm. and welcomed Superintendent Gerry O'Reilly as Resource to the Durham Catholic Parent Involvement Committee. Chair Horwitz extended a welcome to Karen Valentine, Chair - Board of Trustees, Trustee, Theresa Corless and Superintendent Michael Gray.

APPROVAL OF AGENDA

Item b.1 **Changes to the Printed Agenda**

Addition of d.2	Community Representative
Addition of f.7	Professional Development
Addition of f.8	School Newsletters

Item b.2 **Approval of the Agenda**

Motion No. DCPIC0912-01 Approval of Agenda

Moved by J. McGrorey, seconded by T. Newth

“THAT the Durham Catholic Parent Involvement Committee approve the September 12, 2013 Durham Catholic Parent Involvement Committee Meeting Agenda, as amended.”

Carried

ANNOUNCEMENTS

Item c.1 **Next DCPIC Meeting**

The next DCPIC meeting will take place on October 10, 2013.

ACTIONS TO BE TAKEN

Item d.1 **Approval and Signing of Minutes of the Open Session of the Durham Catholic Parent Involvement Committee Meeting of June 11, 2013**

Motion No. DCPIC0912-02 Approval of Minutes

Moved by T. Corless, seconded by M. Stack

“THAT the Durham Catholic Parent Involvement Committee approve the Minutes of the June 11, 2013 Durham Catholic Parent Involvement Committee Meeting as submitted.”

Carried

Item d.2 **Community Representative**

On June 18, 2013 the DCPIC Executive officers and Superintendent M. LePage interviewed five candidates, the decision to appoint the following three community representatives to the DCPIC.

Item d.2 **Community Representative – Cont'd.**

Motion No. DCPIC0912-03 Appointments – Community Representatives

Moved by J. McGrorey, seconded by M. Forster

“THAT the Durham Catholic Parent Involvement Committee approve the appointment of K. Beatty, M. Forster and C. Samson as community Representatives.”

Carried

PRESENTATIONS

Nil

DISCUSSION ITEMS

Item f.1 **August 27, 2013 DCPIC Retreat**

A discussion took place following the August 27, 2013 retreat around the committees past year's achievements; building team rapport and planning for the upcoming school year.

Item f.2 **Orientation Commission Mass and Speaker**

Orientation Commission Mass date has been selected as October 30, 2013. Potential Speakers have been suggested: Michael Reist; What Parents need to know about School, Jackie Strachan, People for Education, Patrick Sullivan – Parent Engagement/Faith Formation. Marketing materials for the event to be provided.

Item f.3 **October 10 - Elections**

Notice of Elections and call for Nominations still to be distributed/posted as elections are set for October 10, 2013.

Item f.4 **Mental Health Resources**

Mental Health Books will be distributed to councils October 30, 2013.

Item f.5 **Marketing Materials – Parent Welcome Folders**

The committee will continue to discuss the development of branding and marketing of DCPIC to school councils and parents.

Item f.6 **Budget Update**

DCPIC current budget amounts were not finalized at the time of the September 12th DCPIC meeting. Superintendent O'Reilly will check the status and report to the Budget subcommittee.

Item f.7 **Professional Development**

Motion No. DCPIC0912-04 When Faith Meets Pedagogy Conference

Moved by J. McGrorey, seconded by M. Forster

“THAT the Durham Catholic Parent Involvement Committee approve the sponsorship of seven DCPIC members at the “When Faith Meets Pedagogy Conference”, October 24-26, 2013 and that the registration fees of \$268.00/person be covered by DCPIC funds.”

Carried

Item f.8 **School Newsletter**

DCPIC suggested that a portion of the DCDSB school *newsletters (approximately one quarter of a page)* be available to provide the parent community with news and updates on DCPIC activities and events.

REPORTS/INFORMATION ITEMS

STANDING ITEMS

Item g.1.1 **Chair's Report**

As Attached

Item g.1.2 **Trustees Report**

Chair Valentine spoke briefly to the DCPIC and updated the committee with information on our new Director of Education – Anne O'Brien. Chair Valentine also provided information pertaining to the replacement of Trustee Stan Karwowski, submission deadline for acceptance of applications is Sept. 16, 2013. Trustee Corless provided a transportation update.

Item g.1.3 **Resource Report**

Nil.

Item g.1.4 Policies and Administrative Procedures for Feedback

Nil.

Item g.1.5 OAPCE Update

Chair Horwitz to attend the next meeting held on October 5, 2013. OAPCE will celebrate 75 years at their next conference to be held in Mississauga on May 23-24, 2014. Cardinal Collins will precede over the Mass.

Item g.1.6 Strategic Plan

Strategic Plan Review information was noted. DCPIC members were organized into six sub committees.

Item g.1.7 PRO Grant Subcommittee Report

DCPIC has received information pertaining to school grants; the regional grant information is still pending.

Item g.1.8 Communications Subcommittee Report

A discussion was held with respect to information being posted on DCPIC web site. Superintendent O'Reilly will address the concerns.

ADJOURNMENT

The meeting adjourned at 10:00 p.m.

Motion No. DCPIC0912-05 Adjournment

Moved by M. Forster, seconded by T. Aitcheson

“THAT the Durham Catholic Parent Involvement Committee meeting of Thursday, September 12, 2013 adjourn.”

Carried

Roxanne Horwitz
Chair, Durham Catholic Parent
Involvement Committee

Gerry O'Reilly
Superintendent of Education